

Main Topic:	Export Certification Workgroup – Meeting
Date:	Wednesday, May 9, 2018
Time:	2:30 - 4:30 PM Eastern
Facilitator:	Maggie Smither
Scribe:	Julie Clapp
Location:	Teleconference Access: 888-844-9904; Code: 3774032

Meeting Invitees:

Name	Contact Information	Present
National Plant Board		
Ann Gibbs, President	ann.gibbs@maine.gov	-
John Caravetta, Vice President	jcaravetta@azda.gov	-
Aurelio Posadas, Executive Secretary	aureliop@elkgrove.net	-
Julie Van Meter, Secretary - Treasurer	Julie.vanmeter@nebraska.gov	X
Brad White, Western	BWhite@agr.wa.gov	-
Carl Harper, Southern	carl.harper@uky.edu	X
Mike Bryan, Central	bryanm@michigan.gov	X
Sarah Scally, Eastern	Sarah.H.Scally@maine.gov	X
CACASA		
Marilyn Kinoshita, Tulare County	mkinoshi@co.tulare.ca.us	-
Christopher Greer (Alt)		X
State Department of Agriculture		
Charles Elhard, North Dakota Dept. of Agriculture	celhard@nd.gov	X
PPQ Field Operations		
Clint McFarland, Associate Director for North East	Clint.D.Mcfarland@aphis.usda.gov	-
Gwen Servies, National Operations Manager	Gwen.A.Servies@aphis.usda.gov	-
Laney Campbell, National Operations Manager	Laney.E.Campbell@aphis.usda.gov	X
Bob Bishop, National Operations Manager	Robert.M.Bishop@aphis.usda.gov	-
Wendy Beltz, Field Operations Director	Wendolyn.Beltz@aphis.usda.gov	-
Katherine Hough, Associate Executive Director	Katherine.P.Hough@aphis.usda.gov	-
PPQ Policy Management / Trade		
Ingrid Watson, PIM Deputy Director	Ingrid.E.Watson@aphis.usda.gov	-
Jill Wallace, PIM Deputy Director	Jill.Wallace@aphis.usda.gov	-
Export Services Staff (AD, CD, SN, JC, MS)	ppqexportservices@aphis.usda.gov	X

Agenda:

Topic	Lead
<p>PCIT/PExD</p> <ul style="list-style-type: none">• PCIT/PExD Updates <p>PCIT 8.4 was released in March and included:</p> <ul style="list-style-type: none">• Updated Manage Processed Application functionality for WA and NV State Certificate replacement.• Updated AE Replacement request processing wizard to maintain the original certificate issue date.• Updated Certificate Adjustment screen to display country(ies) of transit.• Updated the Split confirmation screen to display the correct certificate details. <p>PCIT Release Notes are available under the What's New tab on the PCIT home page</p> <ul style="list-style-type: none">• <i>Updated NNC/Held Shipment comments to accept up to 500 characters.</i>• <i>Updated Manage Processed Application functionality to handle Washington and Nevada State Certificate replacement.</i>• <i>Updated AE Replacement request processing wizard to maintain the original certificate issue date.</i>• <i>Updated Certificate Adjustment screen to display the country(ies) of transit added.</i>• <i>Updated the Split confirmation screen to display the correct certificate details.</i>• <i>Removed 'Administrator Access' section from the eLearning page.</i>• <i>Updated reference data cache setting and created a new feature to enable PCIT Admin to reset reference data cache.</i> <p><i>ES is in the process of completing and approving the next version of PCIT (PCIT 8.5). Some are internal changes that won't be seen by end users.</i></p> <p><i>The changes will include (among others):</i></p> <ul style="list-style-type: none">• <i>How to input commodity details. All of the information will be on the same page</i>• <i>Working on migrating all the canned reports to a separate server. In the future, all the reports (except those that are fee related) will be one day behind due to a synching of the database nightly.</i>• <i>Changes to electronic certification</i>• <i>Change of Oregon state phyto</i> <ul style="list-style-type: none">• Electronic Exchange <p>APHIS aids Japan in efforts to participate in the IPPC ePhyto solution</p> <p><i>The IPPC pilot project regarding the hub has ended and an evaluation has started.</i></p> <p><i>Argentina and the US are now exchanging every cert through hub. We expect to be doing the same with New Zealand and Australia by the end of May 2018. The Republic of Korea will likely be the next country we exchange with.</i></p> <p><i>Late this summer, the Generic ePhyto National System (GeNS) is expected to rollout for piloting with Ghana, Samoa, and Sri Lanka as the piloting countries. GeNS is a web-based system to allow countries WITHOUT their own systems to produce, send and receive ePhytos in the XML format and exchanged via the Hub.</i></p>	Export Services

<p><i>ES is trying to identify industry groups that have a US and foreign counterpart so we can go through some case studies of eventually eliminating the paper phyto down the road.</i></p> <ul style="list-style-type: none"> • PCIT Signature Image Use <p>Reminder to ACOs- Submit signature images for use with PCIT if desired; the use of signature images is voluntary.</p> <p>The following link provides the document needed to submit a physical signature to be converted to a signature image in PCIT: http://www.aphis.usda.gov/import_export/plants/manuals/domestic/downloads/PCIT_signature_image_form.pdf</p> <p>Completed forms may be sent by mail to Export Services at: USDA, Plant Health Programs – Export Services 4700 River Road, Unit 131. Riverdale, MD 20737</p>	
<p>Did You Know?</p> <p>Commodity Search Tips</p> <p>You can use wildcards (*) to help you search. If you want to find every combination of a commodity, enter the * before and after your text. E.g., The search results for the Common Name *apple* will include every commodity with the word “apple” in it.</p>	<p>Export Services (Allen)</p>
<p>Phytosanitary Certificates, Use of “Other” Fields</p> <p>The selection of “other” on drop down lists in PCIT can complicate PCIT reporting efforts. ES strives to capture entries cited in “other” fields for incorporation into the dropdown selection lists. ES encourages users not to use “other” if possible. Requests to ES for additional entries to dropdown lists must not reference quality, condition, trade names, or commercial terms.</p> <p><i>We are working to get rid of the other dropdowns whenever possible to facilitate our reporting. Every time we run a report and the fields are being used incorrectly, we’re reporting the officers to ECS for follow-up. One of the reasons they use it is because they can’t find the commodities with the search function. See “Did You Know” above.</i></p>	<p>Allen Dawson</p>
<p>Grain Commodity Issues</p> <ul style="list-style-type: none"> • FGIS (Federal Grain Inspection Service) 	<p>Export Services</p>

<p>All states must do a survey to compile a list of exporters of grains that do not use FGIS inspection (name, commodity and country destination)</p> <p><i>Send company name, commodity and country destination to ppqexportservices@aphis.usda.gov</i></p>	
<p>Export Program Manual (XPM) update review</p> <p>Updates to sections of the XPM are available for review and comment.</p> <ul style="list-style-type: none"> • File 1: introduction-draft3 – Changes that have been made to the Introduction section of the XPM • File 2: policy-draft4 – Changes that have been made to the Policy section of the XPM • File 3: XPM current version 04-17-2018 – This file contains the current versions of the introduction and policy section that appear in the XPM now. This section contains no edits, but is provided as a resource to help compare the updated introduction and policy sections to what is currently in the XPM. <p>The Files are available as PDF attachments to the ECW meeting invitation and in an email sent from Michael Perry on 4/17/18.</p> <p>Provide any last minute comments by May 11 to the Export Services Staff at: ppqexportservices@aphis.usda.gov</p> <p><i>Julie VanMeter noted that the word “inspector” in the Purpose section of File 1 should be changed to “regulatory official”</i></p>	Export Services
<p>Open Discussion</p> <ul style="list-style-type: none"> • Upcoming/Past Meetings <ul style="list-style-type: none"> Western Plant Board 2018 Annual Meeting, May 14-17, 2018 Annual National Plant Board 2018 Annual Meeting August 12-16 PIM Bilateral Meeting Plans are located HERE <ul style="list-style-type: none"> May 14 to 18, 2018: Indonesia Bilateral May 16 to 17, 2018: European Union Bilateral August 27, 2018: Korea Bilateral • Staff Changes/Announcements <ul style="list-style-type: none"> Phytosanitary Issues Management (PIM) Chief of Staff is now Sarah Hieskill (Sarah.R.Hieskill@aphis.usda.gov) • Ideas for agenda topics for next ECW <ul style="list-style-type: none"> • <i>HKG/CHN/VNM export issue. Any official word?</i> <i>Laney said something was sent to Field Ops about certifying wood. If you know it’s going to China, it either has to be fumigated or bark free. You need to make sure the paperwork for shipments going to Hong Kong don’t mention China anywhere. China is cleaning things up and the back door from Hong Kong is closing.</i> • Other discussion 	All

<ul style="list-style-type: none"> • <i>Pest Free Areas and Pest Free Places of Production</i> <p><i>ES is trying to create a template that will help states be consistent with other states in recognizing PFA/PFPPS.</i></p> <ul style="list-style-type: none"> • <i>Problems at the Canadian border with paperwork being scrutinized and held up? Christian noted a lot of our Canadian imports have phytos that say “see invoice” and CBP officials have no way of knowing that the invoice matches the shipment. We’ve been encouraging CFIA to list the commodities on the PC like the US does.</i> 	
<p>Next ECW Meeting</p> <p>We need to cancel or reschedule, August 15, due to the 92nd Annual National Plant Board 2018 Annual Meeting scheduled August 12-16.</p> <p><i>The next ECW meeting has been scheduled for August 8, 2018.</i></p> <p>Future ECW Meetings: November 14, 2018 2:30-4:30 PM Eastern</p> <p>If you can’t make the calls, please arrange for an alternate to represent your area.</p>	<p>All</p>