

Main Topic	Export Certification Workgroup – Meeting
Date:	August 4, 2011
Time	2:30pm EST
Facilitator:	Michon Oubichon
Scribe	Michon Oubichon
Location:	Conference Call: 888-858-2144, code: 5268033

MEMBERS:

Name	Contact Information	Meeting Participant
Mike Bryan, Central Plant Board Representative	bryanm@michigan.gov	x
Laney Campbell, Eastern Region Program Manager	laney.e.campbell@aphis.usda.gov	x
Julie Clapp, Export Specialist, Export Database	julie.l.clapp@aphis.usda.gov	x
Mike Cooper, National and Western Plant Board Representative	mike.cooper@agri.idaho.gov	x
Christian Dellis, Deputy Director PIM	christian.b.dellis@aphis.usda.gov	x
Carl Harper, Southern Plant Board Representative	carl.harper@uky.edu	x
Marilyn Kinoshita, Tulare County Agricultural Commissioner, CACASA Representative	giacono@co.tulare.ca.us mkinoshi@co.tulare.ca.us	x
Dennis Martin, Export Specialist	dennis.w.martin@aphis.usda.gov	x
Marcus McElvaine, Senior Export Specialist,	marcus.mcelvaine@aphis.usda.gov	
Michon Oubichon, Senior Export Specialist,	michon.m.oubichon@aphis.usda.gov	x
Michael Perry, Export Specialist, PCIT,	michael.j.perry@aphis.usda.gov	
Sarah Scally, Eastern Plant Board Representative	sarah.h.scally@maine.gov	x
Craig Southwick, Western Region Program Manager,	craig.southwick@aphis.usda.gov	x
Terrance Wells, Export Specialist,	terrance.d.wells@aphis.usda.gov	
Maggie Smither, Export Specialist	margaret.r.smither@aphis.usda.gov	

Minutes:

No.	Topic	Responsible
1.	<p>Lot vs. Shipments sampling</p> <ul style="list-style-type: none"> ➤ If a “lot” is found positive for a disease, that lot is ineligible for certification. ES will work with the Potato Trade Director and ECS to communicate the policy. 	Mike Cooper

No.	Topic	Responsible
2.	<p>PCIT/PExD - Update</p> <ul style="list-style-type: none"> ➤ PCIT 5.1 will be released on September 24th (see attached documents in the email describing items in the release). ➤ On the PCIT homepage there is a link to PExD that can be accessed without e-authentication. – Post Meeting Update. ➤ PExD 1.6 release on August 20th. 	Christian Dellis/ Julie Clapp
3.	<p>Online Reaccreditation Training - Update</p> <ul style="list-style-type: none"> ➤ Reaccreditation training will be available on the August 20th release. ➤ All ACO's received an extension to the end of September to complete their training. ➤ ACO's will receive a series of notifications starting six months before their training is due. 	Christian Dellis
4.	<p>Export Treatment Policy –Update</p> <ul style="list-style-type: none"> ➤ The policy has been finalized and will be signed by the PHP Director and distributed. ➤ A small group will get together to begin removing export treatment information from the PPQ Treatment Manual and placing it in the appropriate country summary. Safety guidelines will be covered in the Export Manual. 	Michon Oubichon
5.	<p>Inspection Reports</p> <ul style="list-style-type: none"> ➤ All State, county, and authorized entities (ex NSHS) inspection certificates are acceptable. If a particular ACO or state has a question in regards to the pests that are listed or in some cases not listed on the inspection certificates that are presented for certification, they should contact the office that issued the inspection certificate to ensure that the importing country's requirements are met before issuing the certificate. 	All

No.	Topic	Responsible
6.	Next Meeting - September 29 @ 2:30 EST.	

Proposed Items for PCIT 5.1

SCR's:

SCR 251: Update the commodity by country report to display the search criteria even when there are no report results. What we should do is for all reports whether there is data or not is show the commodities searched for in the header. Can we also not show multiple for anything in this report unless there are more the 10 duty stations, or 10 countries, or 10 commodities.

SCR 297: Cognos report updates as follows:

The following updates were proposed but will need to be confirmed.

- Applicant Certificate Summary – remove the word Certificate in the column header to save a line
- Debit Transaction Report – move the table to use the full width of the page
- Federal Certificate Summary – format Total by Country section into newspaper columns
- Federal Fees Collected – format detail into newspaper columns
- Issued Pending Certificate – format into newspaper columns
- Reimbursable State/County Fees Report – format into newspaper columns
- State Certificate Summary – format Total by Country into newspaper columns
- State/Country Fee Collection Report – the report title needs to be fixed for Counties, make a subtitle for the applicant

SCR 303: Create a State Phytosanitary Certificate for Ohio.

SCR 310: Track when organizations access PCIT for automated inactivity.

SCR 317: Provide a Comment Box when the user Voids a certificate. Enable the user to view the void comments. Reuse the Return/Cancel comment box screens for the Void comment, and update the gui text for the View Processed Apps to say Reason for Returned/Cancelled/Voided.

SCR 333: Add the ability to view 578 certificates via the PCIT Certificate Viewer (external search).

SCR 335: Allow signature images to be used on State phytos. Enable original print applicants to print Original State phytos.

SCR 352: For AE users, enable update of the Declared Means for Conveyance field during the Replace process. ACO's can but AE's cannot.

SCR 353: Add Admin function to update/delete manual checks.

SCR 354: Update App Data Viewer to update certain status's. (Cancelled and Void)

SCR 356: Updates to the Michigan State Certificate.

SCR 357: Change Cognos Excel format to Excel 2007.

SCR 358: When doing a reuse or replace, do not clear out the duty station if the requesting person belongs to the same duty station. Also do not show the message.

SCR 364: Update Support dropdown menu's to not need compatibility mode for IE 8 and 9.

SCR 365: Migrate Toplink to EclipseLink.

SCR 366: Update financial code to implement an organization financial ledger.

Proposed Items for PCIT 5.1

COGNOS conversion: ACH report.

XML/Excel report updates as necessary.

Weblogic Server upgrade to 10.3.5 and JRockit Upgrade

Defects

Defect 1479: Null Pointer when updating a fee for something issued outside of PCIT.

Defect 1480: When clicking on the message that items have been in Issued status for more that 10 days, may not see all the items.

Defect 1481: Increase the optimistic lock versioning number field in the db to a number larger than 3.

Defect 1482: Update MPA so that we don't rely on SQL to convert cert# to UPPER, due to performance timeouts. See the defect for details on what should change.

Defect 1483: In Commodity by Country report, choosing an Eastern or Western Region doesn't return any duty stations.

Proposed Items for PExD 1.6

SCRs:

SCR 76: Provide the ability to globally change Additional Declaration text.

SCR 88: Add a messages block at the top of the View Country.

SCR 91: When the user searches for _____ sp. initially display the _____ spp. commodity summary.

SCR 99: Display the update date for each commodity summary section.

SCR 102: Define part groupings for countries to be used in creating commodity summaries.

SCR 103: Add a link at the bottom of each commodity summary to the country's General Requirements.

SCR 104: Update the Commodities Search Results block in Add/Update Commodity Summary. Display the search results in columns with the items listed left to right.

SCR 105: Update the Commodity Summary viewing screen; display a note if the selected commodity might be CITES/ESA or if a Genus spp. summary is returned that a member of the genus might be CITES/ESA.

SCR 108: Update the text on the Standard Documentation screen.

SCR 109: Update the update commodity summary - Treatments screen by moving the 'Add Selected' button under the Treatment Template table.

SCR 110: Update the update commodity summary - Treatments screen to automatically click the 'select' button when group is selected.

SCR 111: Cascade updates made to treatment templates.

SCR 113: Add an 'and' in front of the last Harmful Organism in the Additional Declaration (for the initial load of HO into the AD text block).

SCR 114: Expand the treatment comment block to at least three times its current size. (expand to 200 characters)

SCR 115: Include up to 80 characters of origin additional text in the Part Link within the Commodity Summary.

--SCR 117: Rename the [Return to Commodity Parts List] link to [Return to Top of Page].

--SCR 118: Update the Export Services Contact Information screen 1) removing the Lotus Notes email address, 2) renaming the responsibility column to 'Geographic Area (s) of Responsibility'

SCR 119: Alphabetize the Harmful Organisms in Additional Declarations (for the initial load of HO into the AD text block).

SCR 121: Move the "Supporting Documents" section to display at the bottom of the Commodity Summary and Preview Commodity.

Proposed Items for PExD 1.6

SCR 122: Enable the user to view/print a list of a country's harmful organisms from the View Harmful Organisms screen (All users).

--SCR 125: Provide a warning message if it appears that a duplicate CS requirement is being added.

SCR 126: Update the Export Service Contact page to control the format/spacing of the bulleted items.

SCR 127: Commodity Requirements list report (Commodity botanical name, then plant part and list of countries)

SCR 129: Harmful Organisms by Country and Commodity report. (Without the AD in the Detail Section).

--SCR 131: Expand Exceptions scroll bar to fit entire length of window.

--SCR 133: Enable the creation of Host Groups that can be selected as the commodity when creating commodity summaries.

--SCR 134: When a user searches for a commodity that has requirements entered at the genus or family group level, only return the genus sp.(s) in the selection list and any applicable exceptions.

SCR 136: Add Option counts (Option 1, Option 2...) where AD has an 'OR New Section' element.

--SCR 137: Enable AD and Treatment templates to be updated and deleted at country group level (before it was possible to add for a country group, but not to update or delete - and the pagination in the templates screen was only populated with templates added during the visit to the screen).

--SCR 138: Enable AD and Treatment templates to be added to a country group through the 'Add to Master List' checkboxes on the AD/Treatment summary screens. This checkbox was not previously rendered for country groups.

Defects:

Defect 29: When a CS is entered for Orchidaceae (or commodity with no botanical name species defined) it is not found in View Commodity summary because there is no species.

Defect 30: The Last Updated date in View Commodity Summary is not getting updated when I edited an existing commodity summary.

Defect 31: The Last Updated date in View Commodity Summary is getting updated for all when a new CS is marked complete.

Defect 35: Using AD Preview with ADs with special characters causes the special characters to be mishandled.