

Main Topic	Export Certification Workgroup – Meeting
Date:	July 10, 2013
Time	2:30pm EST
Facilitator:	Maggie Smither
Scribe	Julie Clapp
Location:	Conference Call: 888-858-2144, code: 5268033

MEMBERS:

Name	Contact Information	Meeting Participant
Mike Bryan, Central Plant Board Representative	bryanm@michigan.gov	X
Laney Campbell, Eastern Region Program Manager	laney.e.campbell@aphis.usda.gov	X
Julie Clapp, Export Specialist, Export Database	julie.l.clapp@aphis.usda.gov	X
Mike Cooper, National and Western Plant Board Representative	mike.cooper@agri.idaho.gov	X
Emilee Douglas, Idaho Dept of Agriculture	EDouglas@agri.idaho.gov	--
Christian Dellis, Deputy Director PIM	christian.b.dellis@aphis.usda.gov	--
Carl Harper, Southern Plant Board Representative	carl.harper@uky.edu	X
Marilyn Kinoshita, Tulare County Agricultural Commissioner, CACASA Representative	giacono@co.tulare.ca.us mkinoshi@co.tulare.ca.us	--
Marcus McElvaine, Senior Export Specialist	marcus.mcelvaine@aphis.usda.gov	X
Michael Perry, Export Specialist, PCIT	michael.j.perry@aphis.usda.gov	X
Sarah Scally, Eastern Plant Board Representative	sarah.h.scally@maine.gov	X
Craig Southwick, Western Region Program Manager,	craig.southwick@aphis.usda.gov	X
Terrance Wells, Export Specialist,	terrance.d.wells@aphis.usda.gov	X
Maggie Smither, Export Specialist	margaret.r.smither@aphis.usda.gov	X
Zaida Ortiz, Export Specialist TDY	zaida.ortiz@aphis.usda.gov	X
Jason Neil, Export Specialist TDY	jason.j.neil@aphis.usda.gov	X
Zaleika Johnson, ES Intern	Zaleika.v.johnson@aphis.usda	

Agenda:

No.	Topic	Responsible
1.	<p>PCIT/PExD</p> <ul style="list-style-type: none"> <p>PCIT/PExD General Information</p> <p>U.S. Territory Points of Contact: ES will distribute a POC list for US Territories to ECW; the list will not be posted to PExD or maintained by ES.</p> <p><i>ES has compiled a partial list, but is waiting for confirmation from IS on some of the addresses. We will send out what we have with the minutes. Please let us know if you have anything additional or different.</i></p> <p>PCIT List of Common Names for Commodities</p> <p>The common name “Yellow poplar” was added to PCIT. One can’t search in PExD by common name; the interface is in place now so it should be available for creating applications. Future requests to add common names to PCIT can be sent to ppqexportservices@aphis.usda.gov (CC:Michael.J.Perry@aphis.usda.gov)</p> <p><i>“Liriodendron tulipifera (Yellow poplar) has been added to the commodity list and is now available for future applications. You can send future requests for commodity additions/edits to “ppqexportservices@aphis.usda.gov” and cc: Mike Perry at “Michael.J.Perry@aphis.usda.gov”.</i></p> <p>PCIT Release 6.3</p> <ul style="list-style-type: none"> ○ Enables PCIT to pull AD data directly from PExD. <p>Reminder- If people are using the “other” option, this interface won’t work as they won’t find the correct info in PExD.</p> <p><i>ES has not received many comments from the field on this function.</i></p> <ul style="list-style-type: none"> ○ Allow an applicant to duplicate an application 20 times. 	<p>M. Smither (Requested by C. Harper)</p> <p>M. Perry (Requested by C. Harper)</p> <p>M. Perry</p>

	<p>Applicant has the ability to edit individual PCs (container #, etc)</p> <p><i>No additional comments.</i></p> <ul style="list-style-type: none"> ○ Implement the electronic exchange of certificate data. <p>Implementation of this program is with the Netherlands. PCIT will automatically send an xml message (PC data) to the Netherlands. They will not get an image of the PC. The ACO will get a message on the screen that a message was sent to the Netherlands.</p> <p><i>This tool was released on the June 22, 2013, so any country can exchange with us. We are piloting the 577 only right now. The 578 is not available.</i></p> <ul style="list-style-type: none"> ● Webinar Planning ES will host webinars to demonstrate the new functionality of PCIT. Date suggestions? <p><i>Mike left the timing of the webinars up to Craig and Laney. May need to work around Plant board regions and availability. People are on the same time zone so it works out best. If ACO misses one, they can always attend another seminar.</i></p> <p><i>ES will work with Laney & Craig to get some dates and will distribute for approval.</i></p> <ul style="list-style-type: none"> ● Initial Training – Update Provide any update related to Aglearn progress/PDC visit <p><i>Six parts of the training have completed and loaded. ES is still working on the seventh part (PCIT). Hope to have training up and running Oct 1 2013 (FY2014.)</i></p> <p><i>If at all possible, please encourage people to wait until training is online. Training being conducted now may have outdated references to EXCERPT and other information.</i></p> <ul style="list-style-type: none"> ● Reaccreditation Training ES was informed that users have had issues with the Lesson 2 Test Section not functioning properly. Aglearn representatives reviewed the functionality and requested action to resolve the error. 	<p>M. Perry</p> <p>M. McElvaine</p> <p>M. McElvaine</p>
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	<p><i>Help desk has responded, but user still can't get it to work. At least 3 people had the same issue in KY. Marcus will follow up with HP.</i></p> <p><i>It was also mentioned that the 3 year clock should start on day of expiration, not the day that the reaccred. test was taken.</i></p> <ul style="list-style-type: none"> • IT security training <p>Reminder- All users touching AgLearn (ie. all ACOs taking reaccreditation and initial training) must take the security training.</p> <p><i>ES could not waiver. Reiterated that ACOs do need to take the security training.</i></p> <ul style="list-style-type: none"> • PCIT Signature Image Use <p>Reminder to ACOs- Submit signature images for use with PCIT if desired; the use of signature images is voluntary.</p> <ul style="list-style-type: none"> ○ The following link provides the document needed to submit a physical signature to be converted to a signature image in PCIT: http://www.aphis.usda.gov/import_export/plants/manuals/domestic/downloads/PCIT_signature_image_for_m.pdf <p><i>Reiterated that this is voluntary. Refer to website for instructions and contact ES if there are any questions. This tool supports the role of the Original PC Authority organizations. More organizations are taking advantage of this and requesting paper from ES. Please encourage ACOs to sign up.</i></p> <p><i>Unfortunately some foreign ports/officers balk at electronic signatures even though the NPPO accepts them.</i></p> <ul style="list-style-type: none"> ○ PDF version of the PPQ 572 (Application for Inspection and Certification for Export) <p>For electronically submitted applications, the signature area in block 11 says "Electronically signed/submitted" Can the name be added so that the</p>	<p>M. McElvaine</p> <p>M. Smither</p> <p>M. Perry</p> <p>(submitted by C. Harper for Kathleen)</p>
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<p>3.</p>	<ul style="list-style-type: none"> • PPQ Export Certification (Procedure for Grain to Panama) <p>AUPSA does not provide import permits for items intended for consumption. If a commodity summary is not available through PExD, official communication of Panama’s import requirements (with English translation) must be submitted to ACO/APHIS to proceed with export certification. AUPSA’s official website may be useful in locating applicable requirements and is posted through PExD (http://200.46.196.147/aupsa/codarancelreg.asp)</p> <p>Official communication of requirements may be sent to ES in order to construct PExD commodity summaries.</p> <p><i>Maggie reiterated that Panama will NOT provide an IP for food. General requirements say that grain needs an IP only because we don’t have specific requirements. She has added a lot of guidance in the general requirements section about what you need to do if you don’t find the information in PExD. Panamanian government is unhappy US food Exporters continue to request IPs.</i></p> <p><i>If an ACO identifies entry requirements for a commodity not in PExD, send it to Maggie and she can create a summary in PExD (Margaret.r.smither@aphis.usda.gov)</i></p>	<p>M. Smither</p>
<p>4.</p>	<p>Open Discussion</p> <ul style="list-style-type: none"> • <i>It was stated that it would be helpful if there was a notes section for policy issues like there used to be in EXCERPT. (Possibly the old Phytosanitary Notes?) Mike Perry advised that ES is looking into archiving.</i> • <i>It was noted that there is a PCIT/PExD interface issue with Quercus alba going to the EU. Carl will take screen shots and forward them to Mike for review and follow up.</i> • <i>ECW meeting agenda items: If you have an agenda item for the next meeting, send it to Maggie at any time. You do not have to wait for Maggie to request items (Margaret.r.smither@aphis.usda.gov)</i> • <i>Emilee Douglas has left the Idaho Dept of Agriculture. Her name will be removed from future ECW correspondence.</i> 	<p>All</p> <p>All</p>

	Next Meeting September 11, 2013 –Wednesday.	
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