

Main Topic:	Export Certification Workgroup – Meeting
Date:	May 11, 2016
Time:	2:30 PM EST
Facilitator:	Maggie Smither
Scribe:	Julie Clapp
Location:	Conference Call Number: 888.844.9904; Code: 3774032

Meeting Invitees:

Name	Contact Information	Present
National Plant Board		
Joe Collins, President	Joe.Collins@uky.edu	-
Ann Gibbs, Vice President	ann.gibbs@maine.gov	-
Aurelio Posadas, Executive Secretary	aureliop@elkgrove.net	-
John Caravetta, Secretary	jcaravetta@azda.gov	-
Brad White, Western	BWhite@agr.wa.gov	-
Carl Harper, Southern	carl.harper@uky.edu	X
Mike Bryan, Central	bryanm@michigan.gov	X
Sarah Scally, Eastern	Sarah.H.Scally@maine.gov	X
CACASA		
Marilyn Kinoshita, Tulare County	mkinoshi@co.tulare.ca.us	X
State Department of Agriculture		
Charles Elhard, North Dakota Dept. of Agriculture	celhard@nd.gov	X
PPQ Field Operations		
Clint McFarland, Associate Director for North East	Clint.D.Mcfarland@aphis.usda.gov	-
Gwen Servies, National Operations Manager	Gwen.A.Servies@aphis.usda.gov	-
Laney Campbell, National Operations Manager	Laney.E.Campbell@aphis.usda.gov	X
PPQ Policy Management / Trade		
Ingrid Watson, PIM Deputy Director	Ingrid.E.Watson@aphis.usda.gov	-
Jill Wallace, PIM Deputy Director	Jill.Wallace@aphis.usda.gov	-
Export Services Staff	ppqexportservices@aphis.usda.gov	X
George Fox, IS Rotation (w/PIM)	George.M.Fox@aphis.usda.gov	X

Agenda:

No.	Topic	Lead
1.	<p>New Participants & Planning for 2016 ECW Meetings</p> <ul style="list-style-type: none"> • Charles Elhard, North Dakota Dept. of Agriculture <p><i>Charles will be assisting with posting ECW meeting minutes to the NPB website</i></p> <ul style="list-style-type: none"> • Review ECW goals and participant list for 2016 <p><i>It was agreed that the ECW is a benefit to both of our groups. The goal of the group is to stay in communication and discuss exports and issues with exporting.</i></p> <p><i>CH appreciates that there's a sounding board/opportunity to bring items to ES/PPQ</i></p> <p><i>CD would like the group to contribute more topics for discussion. (the agenda looks pretty lean sometimes)</i></p> <p><i>Currently, the group convenes four times a year which seems to be working. If issues come up between scheduled meetings, which seems to be working for this year. If issues come up, we can get together on an ad hoc basis.</i></p> <p><i>If there is any interest in adding/removing participants from the invitee list, please contact Maggie directly.</i></p>	<p>Maggie Smither</p> <p>All</p>
2.	<p>Aglearn</p> <ul style="list-style-type: none"> • IT Security Training <p>FY17 USDA Information Security Awareness Training is mandatory (available in October); those without completed training will be unable to use PCIT (and other E Auth. applications). Outreach is critical to avoid disruptions. Suggestions of things that can be done to ensure all staff complete the training:</p> <ul style="list-style-type: none"> - Information must be shared that this course is mandatory and there is a beginning date and an end date that it can and must be done. - There needs to be distribution of information to CA county folks from their commissioners (write ups in newsletters, weekly reports, etc.) - Support of NPB to share information about the mandatory requirement - Knowledge that the training can be taken on any computer/tablet/smart phone (anywhere with Internet access) <p><i>Last year went better than year before but there is still room for improvement. Too</i></p>	<p>Susan Kostelecky</p>

	<p><i>many people are relying on taking the paper course which is more time consuming and takes personnel to process.</i></p> <p><i>The course is posted in Aglearn soon after the beginning of the fiscal year (October 1). The earlier you take it, the better off everyone is. Nor more looming deadline/possibility of deactivating.</i></p> <p><i>PPQ will continue outreach and requests that the NPB help get the word out. It was suggested that they could possibly put something on their website.</i></p> <p><i>MB also recommended sharing the information with the Horticulture Inspection Society (HIS) chapters. ECW members that are members of HIS will help spread the word.</i></p> <p><i>ACO admins may not need to take the course.</i></p>	
<p>3. PCIT/PExD</p>	<ul style="list-style-type: none"> • <u>PCIT/PExD Updates</u> <p>PCIT Release 7.1 (Planned for late May/ June)</p> <p><i>Most of the changes in this release are related to internal functionality including supporting e-exchange in PCIT. There are also minor report updates.</i></p> <p><i>All the EU countries will be grouped together which will make updating more efficient.</i></p> <p><i>Shortly after the 7.1 release, there will be another release on backend mechanisms for Foreign Notices of Noncompliance, holds, and ECS auditing. This release will not affect the front end user.</i></p> • Electronic Exchange <p><i>We are a few weeks away from beginning e-exchange with Chile. This will be the first county where we can send and receive e-certs.</i></p> <p><i>We are also starting to be able to turn PCs we receive over to customs, which could be the start of going paperless. It will be a slow process.</i></p> • PCIT Signature Image Use <p>Reminder to ACOs- Submit signature images for use with PCIT if desired; the use of signature images is voluntary.</p> <p>The following link provides the document needed to submit a physical signature to be converted to a signature image in PCIT:</p> 	<p>Michael Perry</p>

	<p>http://www.aphis.usda.gov/import_export/plants/manuals/domestic/downloads/PCIT_signature_image_form.pdf</p> <p>Completed forms may be sent by mail to Export Services at: USDA, Plant Health Programs – Export Services 4700 River Road, Unit 131. Riverdale, MD 20737</p> <p><i>The EU is still not ready to accept digital signatures. We anticipate it will take several years before they do. Export Services has heard that the EU may change their AD format back to regulatory text statement. If that happens, we will not need the AD glossary anymore. If they make this change, they may be changing their import requirements too.</i></p>	
<p>4. Export Program Manual</p>	<p>ES is performing an in depth review of the XPM in order to identify areas which may need revision. The review will occur section by section; proposed changes will be shared with selected Field Operations staff and Plant Board Members for comment.</p> <p>The Export Program Manual is available online, Click HERE</p> <p>The Held Shipment Worksheet (for requesting ES assistance with detained consignments) will be included in the update to the XPM</p> <p><i>Reiterated that a review occurs every few years as needed.</i></p>	<p>Michael Perry</p>
<p>5. Fresh Blueberry Fruit Exports to Canada</p>	<p>CFIA modified Directive D-02-04: “The Blueberry Certification Program and domestic phytosanitary requirements to prevent the spread of blueberry maggot (<i>Rhagoletis mendax</i>) within Canada” last year to include a large portion of Ontario in the area regulated for blueberry maggot. Criteria for movement of blueberry fruit was moved to Directive, D-95-08: General Import Requirements for Fresh Temperate Fruits from the World.</p> <p>Site Reference: http://www.inspection.gc.ca/plants/plant-pests-invasive-species/directives/horticulture/d-95-08/appendix-1/eng/1322423173660/1322423886642</p> <p>What documents are required by Canadian Customs (to verify the commodity is being transported to a location in the regulated area for blueberry maggot)?</p> <p><i>If moving from BM US area to BM CAN area, you need shipping documents (certificate of origin, bill of lading, etc) that show origin and destination. No PC may be necessary. British Columbia may have different requirements. Terrance will double check.</i></p> <p><i>Encourage exporters to apply for the Blueberry Certification Program (BCP).</i></p>	<p>Mike Bryan Terrance Wells</p>

6.	<p>Eastern Plant Board 2016 Annual Meeting</p> <p>The meeting was held April 4-7 in St. Michaels, MD.</p> <p><i>Sarah was attending the concurrent Horticultural Inspection Society meeting. She was not made aware of any export issues raised at NPB meeting.</i></p>	Sarah Scally
7.	<p>Central Plant Board 2016 Annual Meeting</p> <p>The meeting was held April 11-14 in Fargo, ND.</p> <p><i>Mike was not able to attend the CPB meeting. MDARD co-worker, Robin Rosenbaum said it was pretty uneventful.</i></p>	Mike Bryan
8.	<p>Southern Plant Board 2016 Annual Meeting</p> <p>The meeting was held April 18-21 in Biloxi, MS.</p> <p><i>Carl was not able to attend the SPB meeting. No real issues regarding exports were reported by attendees.</i></p>	Carl Harper
9.	<p>Western Plant Board 2016 Annual Meeting</p> <p>The meeting is being held May 10-13 in Salt Lake City, UT.</p> <p><i>Meeting is currently occurring.</i></p>	Brad White
10.	<p>Open Discussion</p> <ul style="list-style-type: none"> • Upcoming Meetings <ul style="list-style-type: none"> ○ PIM Bilateral Meetings, PIM Website available HERE U.S. – Canada; May 10-11, in Ottawa, Canada U.S. – Japan; week of May 30, in Idaho Falls, Idaho U.S. – Vietnam; week of June 13, in Hanoi, Vietnam ○ National Plant Board 2016 Annual Meeting, July 31-Aug 4 in Wilmington, DE. • Past Meetings <ul style="list-style-type: none"> ○ Chapman University Phytosanitary Irradiation Forum (March 23-24) http://www.chapman.edu/scst/conferences-and-events/phytosanitary-irradiation-workshop.aspx • National Seed health program <p><i>As audits and visits are going on, everyone needs to be on the same page. Even</i></p>	All

	<p><i>though the program has been around for 15+ years, a lot of people are still unaware of it. Sarika was asked to speak at the next ECW meeting about the program.</i></p> <p><i>Susan suggested that there may be a disconnect because the accreditation information online is not connected to the export page.</i></p> <ul style="list-style-type: none"> • <i>European Union and Xylella</i> <p><i>MB mentioned that several MI growers are struggling to understand how they can qualify for PFPP/PFA. Facilities market 100+ species of nursery stock. What's needed is some sort of dialogue for the state so the state or a large portion can be designated a PFA. CD asked if any monitoring had been done for it. MB replied that monitoring had not been done. The vector was detected years ago, so there hasn't been a need for monitoring.</i></p> <p><i>General surveillance can be used. We just need some sort of packet showing that the pest has not been seen in MI and we can forward the packet to PIM.</i></p> <p><i>Davin says there's something in Supporting Docs and on the EU website. Have to meet ISPM and EU directives.</i></p> <p><i>MB will take a look at supporting docs. Please contact Davin at ppqexportservices@aphis.usda.gov if you want some information on how other areas have accomplished this. Laney said if you call local ECS, they can forward you the directions that Field Ops circulated.</i></p> <ul style="list-style-type: none"> • <i>Greenhouse Program</i> <p><i>Laney spoke about the greenhouse program review webinars that were held to share what changes are in the program. More webinars will be in late June/early July. If your state is affected by this, make sure you are aware of the changes.</i></p>	
<p>11.</p>	<p>Next ECW Meeting</p> <ul style="list-style-type: none"> • Scheduled for Wednesday, Aug. 17, 2016 2:30-4:30 PM EST <p>Is that date OK for the group?</p> <p><i>If you can't make the calls, please arrange for an alternate to represent your area.</i></p> <p><i>Please send Maggie any topics before the next meeting. Please share the information from this meeting with anyone you think may need it.</i></p> <ul style="list-style-type: none"> • Future ECW Meetings <p>Wednesday, Nov. 16, 2016 2:30-4:30 PM EST</p>	<p>Maggie Smither</p> <p>All</p>