



### Welcome to the 89th Annual Eastern Plant Board Meeting!

You are cordially invited to attend the 2014 Eastern Plant Board meeting to be held in Princeton, New Jersey April 8, 9, and 10, 2014. The Cooperative Agricultural Pest Survey and the Eastern Chapter of the Horticultural Inspection Society will once again be joining us in hosting concurrent meetings with their members.

### Meeting Registration

Please complete the registration form and return it no later than March 14, 2014. Registration is \$299.00 per person, if received before March 14th or \$349.00 per person after March 15th. Single day registrations for April 8 and 10 will be \$110.00 per person. Single day registration for the tour date April 9th will be \$125.00 per person.

### Meeting Agenda

The meeting agenda is located at <http://nationalplantboard.org/meetings/index>.

### Tour

Participants are invited to join us for a tour of the Customs & Border Protection Operations at the Port of Newark and the new USDA APHIS PPQ Plant Inspection Station at Linden on April 9, 2014. Comfortable walking shoes and layered clothing are recommended on this day.

**Due to port security requirements the names of all participants must be submitted in advance to Customs & Border Protection for screening prior to taking the tour. U.S. citizens who plan to go on the tour should submit their names and birth dates to Carl Schulze via e-mail by March 7<sup>th</sup>. Any non U.S. citizens who plan to go on the tour should contact Carl Schulze by February 21<sup>st</sup> for additional information.**

### Accommodations

A block of rooms is available at the Doubletree Hotel Princeton. The hotel is located on the Route 1 corridor near the heart of historic Princeton. Conveniently located near historic Princeton, the hotel offers Complimentary hotel shuttles to downtown Princeton and the Princeton Junction Amtrak train station. Receive a warm welcome and a freshly baked chocolate chip cookie on arrival at the DoubleTree by Hilton Hotel Princeton. Meetings will be held in the hotel Tuesday-Thursday. Room rates for the meeting are \$119.00/night.

Web Link:

<http://doubletree3.hilton.com/en/hotels/new-jersey/doubletree-by-hilton-hotel-princeton-PCTDTDT/index.html>

### **Exhibit Displays**

Participants are invited to bring displays, posters, or distribution items to share with the group. Please notify Carl Schulze in advance.

### **Speaker Presentation Requirements**

Speakers are asked to provide a copy of your presentation prior to your assigned time. Each presentation should be provided to Carl Schulze prior to your arrival. At the very latest, presentations should be provided to the monitor assigned to your speaker room on the morning of your presentation. Should you require any equipment other than the laptop and projector assigned to each room, please notify Carl Schulze one week prior to your arrival.

### **Attire**

April can be a very unpredictable time of year for New Jersey. Temperatures can range anywhere from the 40's to the 60's. We suggest you bring clothing which you might layer for exploring the downtown happenings in the evenings.

### **Accommodations**

If you are travelling with a spouse/friend and they will be joining us for meals and the trip to the Port of Newark and the USDA APHIS Plant Inspection Station, please complete a registration for each guest.

### **Door Prizes**

If you would like to donate a door prize representing your state or agency or a fun item to share, we will be collecting door prizes at the registration desk.

### **Contact Information**

For further information contact Carl Schulze (609)406-6939 or email [carl.schulze@ag.state.nj.us](mailto:carl.schulze@ag.state.nj.us)