82nd Annual Meeting
August 10-14, 2008
Solomons, Maryland

Drum Point Light House

Proceedings of 2008

Hosted by Maryland Department of Agriculture
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2008 National Plant Board
Officers

President                 Walker (Gray) Haun, TN
Vice President            Carl Schulze, NJ
Secretary-Treasurer        Michael Cooper, ID
Past President             Ken Rauscher, MI

2008 National Plant Board
Board of Directors

Central Plant Board        Ken Rauscher, MI – Past President
                           Geir Friisoe, MN
                           Robin Pruisner, IA
                           Tom Harrison, OH – Alternate

Eastern Plant Board        Carl Schulze, NJ - Vice President
                           Ann Gibbs, ME
                           Gary Gibson, WV
                           Faith Kuehn, DE - Alternate

Southern Plant Board       Gray Haun, TN - President
                           Gene Cross, NC
                           Shashank Nilakhe, TX
                           Christel Harden, SC - Alternate

Western Plant Board        Mike Cooper, ID – Secretary/Treasurer
                           Lyle Wong, HI
                           Clair Allen, UT
                           Doug Warner, AK - Alternate
AUDIT COMMITTEE
Members
Gary Gibson, WV – Chair  Robert Dahl, WI
Sancho Dickenson, OK

Assignment: Audit NPB Financial Records and report to the NPB membership at the Thursday business meeting.

AWARDS AND RECOGNITION COMMITTEE
Members
Ann Gibbs, ME – Chair  Frank Fulgham, VA
Tom Harrison, OH

Assignments:
1. Identify previous members and colleagues that have passed away and prepare suitable acknowledgements.
2. Identify retirees and propose suitable means of recognition.
3. Determine if there are other awards that should be considered by the members
4. Report to the membership at the Thursday business meeting

NOMINATIONS COMMITTEE
Members
Faith Kuehn, DE – Chair  Richard Gaskalla, FL
Ken Rauscher, MI

Assignment: Nominate new slate of officers and report to the NPB membership at the Thursday business meeting

POLICY AND RESOLUTIONS COMMITTEE
Members
Gene Cross, NC - Co-Chair  Collin Wamsley, MO - Co-Chair
Geir Friisoe, MN  Ann Gibbs, ME  Gary Gibson, WV
Lyle Wong, HI  Dan Hilburn, OR  Sancho Dickenson, OK

Assignment:
1. Determine which of the 2008 RPB resolutions should be considered by the NPB for approval, edit them as needed, and present them to the membership at the Thursday business meeting
2. Determine if any new resolutions are needed, draft them, and present them at the Thursday business meeting
3. Determine if there are any policy topics that should be addressed by the NPB. If so, present them for action/approval for assignment to the Policy Committee at the Thursday business meeting
4. Review and recommend changes as appropriate to NASDA’s Plant Health Protection and Disease Control Policy.
<table>
<thead>
<tr>
<th>COMMITTEE NAME</th>
<th>REGIONAL PLANT BOARD REPRESENTATIVES</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>Central Plant Board</td>
<td>Eastern Plant Board</td>
<td>Southern Plant Board</td>
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<tr>
<td><strong>Quarantine and Nursery Standards and Certification</strong></td>
<td>Tom Harrison OH</td>
<td>Ann Gibbs ME</td>
<td>Tad Hardy LA Chair</td>
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<tr>
<td><strong>Finance</strong></td>
<td>Ken Rauscher MI</td>
<td>Carl Schulze NJ</td>
<td>Gray Haun – TN Chair</td>
</tr>
<tr>
<td><strong>Policy &amp; Resolutions</strong></td>
<td>Geir Friisoe MN</td>
<td>Ann Gibbs ME</td>
<td>Gene Cross NC Co-Chair</td>
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<td></td>
<td>Collin Wamsley MO Co-Chair</td>
<td>Gary Gibson WV</td>
<td>Sancho Dickinson OK</td>
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<tr>
<td><strong>2008 Annual Meeting Program</strong></td>
<td>Geir Friisoe MN</td>
<td>Carl Schulze NJ Chair</td>
<td>Sancho Dickinson OK</td>
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<td></td>
<td>Vacant</td>
<td>Gary Gibson WV</td>
<td>Gray Haun TN President</td>
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<td><strong>2008 Nominations</strong></td>
<td>Ken Rauscher MI</td>
<td>Faith Kuehn DE - Chair</td>
<td>Richard Gaskalla FL</td>
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<td><strong>2008 Audit</strong></td>
<td>Robert Dahl WI</td>
<td>Gary Gibson WV Chair</td>
<td>Sancho Dickinson OK</td>
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<td><strong>2008 Awards &amp; Service Recognition</strong></td>
<td>Tom Harrison OH</td>
<td>Ann Gibbs ME Chair</td>
<td>Frank Fulgham VA</td>
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<tr>
<td><strong>Interstate Pest Control Compact Advisory</strong></td>
<td>Geir Friisoe MN</td>
<td>Dick Bean MD</td>
<td>Benny Graves MS</td>
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<td></td>
<td>Tom Harrison OH</td>
<td>Faith Kuehn DE</td>
<td>Mike Evans GA</td>
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<tr>
<td><strong>Legislative Analysis</strong></td>
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<td>Connie Riherd FL</td>
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Section I

General Proceedings
### SUNDAY
August 10, 2008

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<th>Time</th>
<th>Topic</th>
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<tbody>
<tr>
<td>2:00 – 4:00 p.m.</td>
<td>NPB Board of Directors Meeting <em>(Mill Creek)</em></td>
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<tr>
<td>1:00 – 5:30 p.m.</td>
<td>Registration</td>
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<tr>
<td>6:00 – 8:00 p.m.</td>
<td>Welcome Reception <em>(Patuxent Ballroom)</em></td>
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<tr>
<td>8:00 – 11:00 p.m.</td>
<td>Hospitality</td>
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### MONDAY
August 11, 2008

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<tr>
<th>Time</th>
<th>Topic</th>
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<tbody>
<tr>
<td>7:00 a.m. – 5:00 p.m.</td>
<td>Registration</td>
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<tr>
<td>7:00 – 8:00 a.m</td>
<td>Breakfast <em>(Patuxent Ballroom)</em></td>
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<tr>
<td>8:00 a.m. – 12:00 p.m.</td>
<td>NAPPO Meeting <em>(Board Room)</em></td>
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<tr>
<td>9:00 – 11:00 a.m.</td>
<td>PPQ Employee Meeting <em>(St. Leonard Creek)</em></td>
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<tr>
<td>9:00 a.m. – 12:00 p.m.</td>
<td>DHS CBP Meeting <em>(Theatre)</em></td>
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<tr>
<td>8:00 – 10:00 a.m.</td>
<td>National Plant Board Meeting <em>(Chesapeake Ballroom)</em></td>
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<td>NPB Members only please</td>
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<tr>
<td>10:00 – 10:30 a.m.</td>
<td>National Plant Board Regional Breakout Groups</td>
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<td>EPB <em>(Point Patience)</em></td>
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<td>CPB <em>(Back Creek)</em></td>
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<td>SPB <em>(Mill Creek)</em></td>
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<td>WPB <em>(Drum Point)</em></td>
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<tr>
<td>10:30 – 11:00 a.m.</td>
<td><del>Break (everyone welcome)</del></td>
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<tr>
<td>11:00 a.m. – 12:00 p.m.</td>
<td>National Plant Board Regional Report-outs <em>(Chesapeake Ballroom)</em></td>
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<td>NPB Members only please</td>
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<tr>
<td>12:00 – 1:15 p.m.</td>
<td>Lunch <em>(Patuxent Ballroom)</em></td>
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<td>1:15 – 1:25 p.m.</td>
<td>Welcome/Opening Remarks <em>(Chesapeake Ballroom)</em></td>
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<td>Gray Haun <em>(NPB President, TN)</em></td>
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<tr>
<td>1:25 – 1:30 p.m.</td>
<td>Roll Call</td>
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<td>Mike Cooper <em>(NPB Secretary-Treasurer, ID)</em></td>
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<td>1:30 – 1:45 p.m.</td>
<td>State Welcome</td>
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<td>Earl “Buddy” Hance, Deputy Secretary, Maryland Department of Agriculture</td>
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<td>1:45 – 2:05 p.m.</td>
<td>State of the National Plant Board</td>
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<td>Gray Haun <em>(NPB President, TN)</em></td>
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</table>
2:05 – 2:20 p.m.  The Honorable Ed Shafer, U.S. Secretary of Agriculture
2:20 – 2:40 p.m.  Remarks by PPQ Deputy Administrator
Rebecca Bech (USDA APHIS PPQ)
2:40 – 3:00 p.m.  Remarks by NASDA Speaker
Bob Ehart (NASDA)
3:00 – 3:15 p.m.  ~Break~
3:15 – 3:20 p.m.  Door Prizes
3:20 – 5:00 p.m.  Panel Discussion: Lessons Learned – Potatoes
Industry, state and federal perspectives, comments and recommendations to improve pest protection capabilities, mitigate pest risks to the industry, protect and enhance trade and coordinate activities and efforts between states, between levels of government and with the potato industry.
Osama El-Lissy (USDA APHIS PPQ), Mike Cooper (NPB ID), Narcy Klag (USDA APHIS PPQ), Ann Gibbs (NPB ME), Don Sklarczyk (NPC)
Dinner on your own
8:00 – 11:00 p.m.  Hospitality

TUESDAY
August 12, 2008

<table>
<thead>
<tr>
<th>Time</th>
<th>Topic</th>
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<tr>
<td>7:00 a.m. – 5:00 p.m.</td>
<td>Registration</td>
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<tr>
<td>7:00 – 8:00 a.m.</td>
<td>Continental Breakfast <em>(Chesapeake Concourse)</em></td>
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<tr>
<td>8:00 – 8:20 a.m.</td>
<td><strong>Mexico – Irradiation in Mexico</strong> <em>(Chesapeake Ballroom)</em></td>
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<td>Dr. Javier Trujillo Arriaga, Director General de Sanidad Vegetal</td>
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<td>8:20 – 9:40 a.m.</td>
<td><strong>Panel Discussion: Investigative Continuum</strong></td>
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<td>Improving investigations - connecting the dots – coordinating work and information flow between IES, PPQ, SITC, CBP and States. Robert Huttenlocker, (Director, USDA APHIS IES), Stuart Kuehn (USDA APHIS PPQ), Gray Haun (NPB TN), Paul Hornby (USDA APHIS PPQ)</td>
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<tr>
<td>9:40 – 10:00 a.m.</td>
<td><strong>Canada – Canadian Regulatory Process</strong></td>
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<td>Greg Stubbings, Director, Plant Health Division, Canadian Food Inspection Agency</td>
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<tr>
<td>10:00 – 10:15 a.m.</td>
<td><del>Break</del></td>
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<tr>
<td>10:15 – 10:20 a.m.</td>
<td>Door Prizes</td>
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<tr>
<td>10:20 – 10:40 a.m.</td>
<td><strong>NAPPO- Success and Challenges</strong></td>
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<td>Ian McDonnell</td>
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<tr>
<td>Time</td>
<td>Event</td>
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</table>
| 10:40 – 11:00 a.m. | **Remarks by BRS Deputy Administrator**  
*Michael Gregoire (USDA APHIS BRS)* |
| 11:00 a.m. – 12:00 p.m. | **Panel Discussion: Regulatory Impacts**  
This session will help participants to gain understanding of the importance of identifying and engaging stakeholders in the regulatory process.  
*Ron Gaskill (AFBF), Bernie Kohl (MNLA), Craig Regelbrugge (ANLA), Lin Schmale (SAF), Don Sklarczyk (NPC)* |
| 12:00- 1:15 p.m. | **Lunch (Patuxent Ballroom)**  
Keynote Speaker: **Dr. Michael J. Raupp**, Professor & Extension Specialist, Ornamental Horticulture, IPM, University of Maryland |
| 1:15 – 2:00 p.m. | **CBP and the AG Mission (Chesapeake Ballroom)**  
*Kevin Harriger (Deputy Executive Director, U.S. Customs and Border Protection) and Carl Schulze (NPB NJ)* |
| 2:00 – 3:00 p.m. | **The NPB-PPQ Interagency Relations Committee: Strengthening the Partnership**  
*Update on the Committee’s Work:*  
- Leveraging meaningful interactions; professional development; assessing the relationship, alignment with AWG—Gray Haun (NPB President, TN) and Paula Henstridge (USDA APHIS PPQ)  
- SPHD-SPRO Dialog: Why it’s important, modeling the process and using technology to support the effort—Richard Gaskalla (NPB FL) and Paul Hornby (USDA APHIS PPQ)  
- Written Protocols—Geir Friisoe (NPB MN)  
- Recognition—Steve Johnson (USDA APHIS PPQ) |
| 3:00 – 3:15 p.m. | ~Break~ |
| 3:15 – 4:00 p.m. | **Panel Discussion: Forest Health**  
One goal of the NPB is “To protect agriculture, horticulture, forestry, and the environment on state, national and international levels.” What issues affect the way states and other cooperators deal with forest health matters to support this goal?  
*Faith Campbell (TNC), Steve Koehn (MD DNR), Borys Tkacz (USDA FS)* |
| 4:00 – 5:00 p.m. | **National Plant Board Committee Meetings** |
| 6:00 – 9:00 p.m. | **Banquet- Awards (Patuxent Concourse)** |
| 9:00 – 11:00 p.m. | **Hospitality** |
# National Plant Board 82nd Annual Meeting

**August 10 – 14, 2008**

**Solomons, Maryland**

## WEDNESDAY

**August 13, 2008**

<table>
<thead>
<tr>
<th>Time</th>
<th>Topic</th>
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<tbody>
<tr>
<td>7:00 – 11:00 a.m.</td>
<td>Registration</td>
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<tr>
<td>7:00 – 8:00 a.m.</td>
<td>Continental Breakfast <em>(Chesapeake Concourse)</em></td>
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<tr>
<td>8:00 – 10:00 a.m.</td>
<td><strong>NPB Member Only Business Meeting</strong> <em>(Chesapeake Ballroom)</em></td>
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<tr>
<td>8:00 – 10:00 a.m.</td>
<td><strong>PPQ Executive Team Meeting</strong> <em>(Mill Creek)</em></td>
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<tr>
<td>10:00 – 11:00 a.m.</td>
<td><strong>National Plant Board 101</strong> <em>(Chesapeake Ballroom)</em></td>
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<td>This is a National Plant Board orientation that is open to meeting</td>
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<td>attendees, especially for new SPROs and SPHDs. The presentation</td>
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<td>will cover the structure and function of the National Plant Board.</td>
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<tr>
<td>11:30 a.m. – 6:00 p.m.</td>
<td><strong>Field Trip to U.S. National Arboretum</strong> <em>(box lunch included)</em></td>
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<td>4:30 p.m.</td>
<td>Load buses for return to Solomons</td>
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<td>Dinner on your own</td>
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<tr>
<td>8:00 – 11:00 p.m.</td>
<td>Hospitality</td>
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## THURSDAY – NPB / PPQ DAY

**August 14, 2008**

<table>
<thead>
<tr>
<th>Time</th>
<th>Topic</th>
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<tbody>
<tr>
<td>7:00 a.m. – 12:00 p.m.</td>
<td>Registration</td>
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<tr>
<td>7:00 – 8:00 a.m.</td>
<td>Continental Breakfast <em>(Chesapeake Ballroom)</em></td>
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<tr>
<td>8:00 – 9:00 a.m.</td>
<td><strong>Panel Discussion: Lessons Learned – Firewood</strong> <em>(Chesapeake Ballroom)</em></td>
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<tr>
<td></td>
<td>Lessons learned, strategies and insights for reducing the pest-introduction</td>
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<td>risk posed by the firewood pathway. How can state and federal</td>
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<td>agencies work together and with traditional and non-traditional</td>
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<td>partners to prevent unwanted pest introductions by firewood and</td>
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<td>address the unregulated firewood pathway?</td>
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<td><em>Paul Chaloux (PPQ), Phil Garcia (PPQ-WR), Robin Pruisner (NPB IA),</em></td>
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<td><em>Terry McDill (NPB MN)</em></td>
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<td>9:00 – 10:00 a.m.</td>
<td><strong>Panel Discussion: Light Brown Apple Moth</strong></td>
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<td>How did the program evolve, what challenges were faced in the</td>
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<td>program, and what are the implications for other programs? How can</td>
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<td>States be prepared?</td>
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<td><em>David Kaplan (PPQ, EDP), Phil Garcia (PPQ, WR), John Connell (NPB</em></td>
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<td><em>CA), Heather Curlett (APHIS, LPA)</em></td>
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<tr>
<td>10:00 – 10:30 a.m.</td>
<td><strong>PCIT Payment Engine for States</strong></td>
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<td><em>Christian Dellis (PPQ PHP)</em></td>
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<tr>
<td>10:30 – 10:45 a.m.</td>
<td><del>Break</del></td>
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</tbody>
</table>
## National Plant Board 82nd Annual Meeting

**August 10 – 14, 2008**

**Solomons, Maryland**

<table>
<thead>
<tr>
<th>Time</th>
<th>Session</th>
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</table>
| 10:45 – 11:15 a.m. | **Biological Control Organism Permits**  
What is the current policy on beneficial organisms? What does the future look like and what is NPB’s role in development of any new policies?  
*Sam Johnson and Bob Flanders (PPQ PHP)* |
| 11:15 – 11:45 a.m. | **The Plant Health Information System (PHIS)**  
Databases and Information Sharing:  
What data is being collected, by whom, when, and how? Who can access the data? (e.g., EAN, ISIS, NAPIS, NPDN, PestID)?  
*Todd Schroeder (USDA APHIS PPQ)* |
| 11:45 a.m. – 1:00 p.m. | Lunch on your own |
| 1:00 – 2:30 p.m. | **Panel Discussion: Farm Bill Implications: What is in the Farm Bill that affects States and how is PPQ approaching implementation?** |
| 1:00-1:15 | Status of and vision for National Clean Plant Network—*Murali Bandla* |
| 1:15-1:30 | Discussion and questions and answers |
| 1:30-1:45 | Plant Pest and Disease Management and Disaster Prevention  
(early pest detection and surveillance, sub-agreements with local governments, threat identification and mitigation)—*Matt Royer* |
| 1:45-2:00 | Discussion and questions and answers |
| 2:00-2:15 | Specialty Crop Certification and Risk Management Systems  
(voluntary audit-based systems for mitigating pest risk through the movement of plants and plant products)—*Matt Royer and Mike Ward* |
| 2:15-2:30 | Discussion and questions and answers |
| 2:30 – 3:30 p.m. | **Open Discussion Time on Papers Posted on the NPB Meeting Website:**  
[http://www.nationalplantboard.org/meetings/](http://www.nationalplantboard.org/meetings/)  
- Status of Official Control  
- Accreditation  
- Creative Hiring Practices: A Toolkit  
- Plant Biosecurity Curriculum |
| 3:30 – 5:00 p.m. | **NPB BOD Meeting (Mill Creek)** |

### 2008 Agenda Committee

**Walker “Gray” Haun**, TN, NPB President  
**Carl Schulze**, NJ, NPB Vice-president, *Chair*  
**Mike Cooper**, ID, NPB Secretary-Treasurer  
**Carol Holko**, MD, Local Host  
**Gary Gibson**, WV, EPB  
**Geir Friisoe**, MN, CPB  
**Sancho Dickenson**, OK, SPB  
**Lyle Wong**, HI, WPB  
**Aurelio Posadas**, NPB Executive Secretary
## Roll Call of States

<table>
<thead>
<tr>
<th>State</th>
<th>Present</th>
<th>Absent</th>
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<tbody>
<tr>
<td>Alabama</td>
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<td>X</td>
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<tr>
<td>Alaska</td>
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<td>Arizona</td>
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<th>Name</th>
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<td>USDA-APHIS-PPQ</td>
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Welcome to Maryland and your 82nd Annual National Plant Board Meeting! We appreciate the networking and expertise that you as members of the National Plant Board bring to handling some of the challenging issues that we face. We all benefit from the collaboration in the organization. Our close proximity to Washington, DC affords us the ability to work closely with our friends at USDA and we appreciate their continued support for our efforts.

Maryland has been called "America in Miniature" for its diversity in landscapes - from the scenic mountains in Western Maryland to the rolling countryside in Central and Southern Maryland to our beautiful Eastern Shore coastline surrounded by the Atlantic Ocean and our treasured Chesapeake Bay. That same diversity applies to our varied agriculture here in Maryland. Poultry and the grain it takes to feed are at the top. Nursery and Landscape industry is the fastest growing in Maryland’s agricultural economy, currently ranking second among commodities, with a total of approximately $400 million in farm income. Other horticultural products and services sold boosted the total gross receipts to nearly $1.04 billion. Dairy industry ranks third, and we have strong growing niche markets in local, value-added and organic products that capitalize on the regional demographics.

We at MDA are very fortunate to have some of the best staff anywhere. They have worked hard preparing for this meeting and there are none better in my mind. We are very proud of the work they do on behalf of the industry to control invasive species and to promote and protect this fast growing industry. I hope you enjoy your time here in Maryland. Thank you and best wishes for a productive conference.

Deputy Secretary

Earl Hance
National Plant Board
82nd Annual Meeting
Solomons, Maryland

August 10 -14, 2008

NATIONAL PLANT BOARD
Meeting Presentations

National Plant Board meeting presentations are available on CD upon request from the National Plant Board Executive Secretary. Please refer to the 2008 general meeting agenda for topics and presenter information. In addition, presentations may be available from the individual speakers. Presenter contact information is available under “List of Speakers” on page 16.

Aurelio Posadas
Executive Secretary
National Plant Board
National Plant Board
82nd Annual Meeting

Solomons, Maryland
August 10 -14, 2009

Section II

General Business Meeting & Committee Reports
President Gray Haun (TN) called the meeting to order at 2:00p.m. Vice President Carl Schulze (NJ), Secretary/Treasurer Mike Cooper (ID), Past President Ken Rauscher, (MI), Executive Secretary Aurelio Posadas and the following Board of Directors (BOD) were present:

Gene Cross, NC Robin Pruisner, IA Gary Gibson, WV
Shashank. Nilakhe, TX Clair Allen UT

Absent: Ann Gibbs, ME; Kevin Fridley, SD; and Brad White (WA)

Agenda Item:

1. **Roll Call:** Mike Cooper, Secretary Treasurer took roll and 10 members were present, as listed above.
   a. **Board Changes:** Board member changes were discussed. Following is the board make up for next year.

   **WPB -** Lyle Wong (HI) replaces Brad White (WA)
   Mike Cooper (ID)
   Claire Allen (UT)
   Alternate: Doug Warner (AK)

   **SPB -** Gene Cross (NC)
   Gray Haun (TN)
   Shashank Nilakhe (TX)
   Alternate: Christel Harden (SC)

   **EPB -** Ann Gibbs (ME)
   Carl Schulze (NJ)
   Gary Gibson (WV)
   Alternate: Faith Kuehn (DE)

   **CPB -** Geir Friisoe (MN) replaces Kevin Fridley (SD)
   Ken Rauscher (MI)
   Robin Pruisner (IA)
   Alternate: Tom Harrison (OH)
2. **Local Arrangements Committee Update:** Carol Holko, (MD) provided a current update on local arrangements. Carol reported that things were going well with 150 full meeting registrations and with guests and single day registrations we have 186 registered to date. And we expect approximately 200 for the banquet. Carol noted that Paula Henstridge PPQ and Tom Scott PDC both played a big part for the agenda and meeting planning and recommended they be utilized again next year. Carol also introduced a couple of hotel staff that were key in preparing for and setting up this years meeting.

3. **Agenda Committee Update:** Carl Schulze (NJ) reported everything okay. He did discuss the need for note takers for the panels. Not word for word notes but what the question was and who asked, what the answer was and who provided it. Carol Holko (MD) volunteered to identify people to do this.

4. **Minutes from last meetings:** The Board of Directors 2007 minutes for the Post-Annual Meeting, November Board meeting and the NAPPO BOD meeting were reviewed and discussed by the group. The August 23, 2007 Post-BOD meeting was dealt with first. Robin Pruisner (IA) moved to accept the minutes with minor changes. Gray Haun (TN) seconded and the motion passed. The NAPPO BOD meeting of October 23, 2007 was reviewed and discussed. Carl Schulze (NJ) moved to accept the minutes. Claire Allen (UT) seconded and the motion passed. The November 7, 2007 meeting was reviewed, discussed and passed.

5. **Treasurer’s Report 2009 Budget:** Secretary Treasurer Mike Cooper handed out the proposed 2009 NPB budget for discussion. The NPB budget and cooperative agreements with PPQ and BRS were reviewed and discussed by the board. The budget was approved for presenting to the General Membership for their vote to accept or reject it.

A couple of Annual Meeting issues were brought up for discussion at this time. The issue of the NPB providing seed money (if needed and they generally do) to the Annual Meeting host state was brought up. This seed money is generally $5,000 and is not a gift. The expectation is that the meeting will pay for it self via the registration fees. Additionally, any profit beyond the $5,000 should go towards the following years meeting. After discussion, Rauscher moved that the host state should repay the seed money provided by the NPB and any other profits should be returned to be utilized for the following years meeting. Robin Pruisner seconded and the motion was passed.

The second item brought up dealt with providing the next host state with detailed information on the annual meeting such as repayment of the seed money. It was moved by Shashank Nilakhe (TX) that Annual Meeting Summaries be provided to the Secretary Treasurer for future local arrangement committees. Claire Allen (UT) seconded and the motion was passed. Carol Holko (MD) volunteered to initiate an annual meeting summary to pass on to future arrangement committees.
6. **CAPS/Farm Bill Meeting:** President Gray Haun (TN) discussed the Farm Bill and the planned discussion of it at the upcoming December CAPS Meeting to be held in Phoenix, AZ. Gray wanted to get an idea of how many SPROs planned on attending. It is difficult to send more than one person to a meeting. Most will be sending their CAPS person which may not necessarily be a SPRO. The CAPS meeting is supposedly going to have some type of Farm Bill discussion.

7. **BRS Update:** Robin Pruisner (IA) and Aurelio Posadas provided a BRS Update. The NPB has a cooperative agreement with BRS to conduct Phase 2 of a State Pilot Inspection Project. The primary purpose is to verify feasibility and to develop costs for the state inspections. Currently there are two states, Kansas and Arkansas, participating. One bill has been submitted for payment of $75.00. Robin has reservations that the inspection fee is too low.

8. **Upcoming BOD Meetings:** President Gray Haun (TN) informed the board of upcoming meetings which would provide an opportunity for the board to meet.
   a. October 2008 NAPPO Meeting at Guadalajara, Jalisco, Mexico
   b. November 2008 NPB/PPQ Joint Meeting at San Diego, Calif.
   c. TBD - Spring Meeting (Hold with regional Meeting?) Possible Dates?

9. **Executive Secretary Contract:** President Gray Haun asked the Executive Secretary Aurelio Posadas to step outside in order for the board to discuss contracting with him again for the following year. The board agreed to contract with Aurelio Posadas for the following year.

10. **Next Year’s Meeting Oklahoma City, OK:** Gene Cross (NC) informed the group that Sancho Dickinson (OK) was prepared to notify the general membership that Oklahoma would be hosting next year’s meeting.

11. **Thursday’s Agenda Items:** President Gray Haun (TN) informed the group that he and Rebecca Bech PPQ would be finalizing the Thursday topics and were waiting to see if any new hot topics would surface before Thursday. The board also discussed Monday mornings NPB only meeting topics.

12. **Other Items:** None

13. **Closing Remarks:** President Gray Haun’s remarks were to adjourn the meeting at 5:30pm

14. **Meeting Adjourned**
President Gray Haun (TN) called the meeting to order at 8:00 a.m.

Secretary Treasurer Mike Cooper conducted the roll call. The roll call indicated thirty-two states being present.

Federal Budget Update: Paul Eggert, Associate Deputy Administrator, PPQ provided a federal budget update to the general membership. There is no Federal budget. The House did not pass one. So we will be going into “Continuing Resolution” for FY 2009. This means that the funding for FY2009 will be based on FY2008. This is not all bad as last years numbers were good. We will have to deal with cost of living increases, etc. with 2008 funding amounts. Paul also brought an other issue which is that the Federal Travel Regulations have been rewritten. This rewrite led to the setup of a new travel provider called GovTrip which is replacing FedTraveler. PPQ is having some problems/issues with this new provider. There is more to come on both the budget and GovTrip.

Secretary-Treasurer’s Report: Secretary-Treasurer Mike Cooper presented to the membership the Secretary-Treasurer’s Report and the 2009 NPB Budget. (See attached Report) Dan Hilburn (OR) motioned to accept the report, Claire Allen (UT) seconded, and the motion passed unanimously.

Audit Committee Report: Chair Gary Gibson WV reported. The committee met with Mike Cooper Secretary-Treasurer and Aurelio Posadas Executive Secretary and reviewed the NPB finances and ledgers. The NPB finances and ledgers were determined to be in order. Gary made a motion to accept the Audit Report, and Julie Van Meter (NE) seconded the motion. The motion passed unanimously.

Awards Committee Report: Chair Ann Gibbs ME provided the awards report to the membership (See attached report) Dan Hilburn (OR) moved to accept the report, and Sancho Dickinson (OK) seconded the motion. The motion passed unanimously.

Nominations Committee Report: Chair Faith Kuehn (DE) provided the report to continue the same slate of current NPB Officers. Richard Gaskalla (FL) made a motion to continue the same slate of officers and Ken Rauscher (MI) seconded the motion. The motion passed unanimously.

Policy and Resolutions Committee Report: Chair Gene Cross (NC) provided the committee report to the membership. Gene moved that the NPB adopt a Policy Statement format instead of a resolution format. This motion was seconded by Ken Rauscher and passed by the membership. In addition two letters of appreciation were passed by the membership for the Maryland Department of Agriculture and PPQ staff, and for the Hotel staff and meeting sponsors involved in this successful meeting.

Meeting was adjourned at 10:00 a.m.
## Roll Call of States

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<td><strong>Total (51)</strong></td>
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The National Plant Board (NPB) Audit Committee for the 2008 NPB Annual Meeting consisted of Gary Gibson, WV, Bob Dahl, WI, and Sancho Dickinson, OK. The committee met with Mike Cooper, NPB Secretary -Treasurer and Aurelio Posadas, NPB Executive Secretary to review the financial information.

Mike Cooper and Aurelio Posadas provided the Audit committee with the NPB Check Ledger and bank statements for the previous year. Based on the review of the financial records, the Audit Committee found them to be in order and recommended that the NPB accept the report as presented.

Respectfully Submitted,

Chair Gary Gibson, WV
Audit Committee
NPB 2008 Award Nominees Summary:

**Carl Carlson Award:**

Dave Johnson  MO – CPB Award was presented at the NPB meeting in Solomons, MD on August 12, 2008

Ann Gibbs  ME - EPB
Matthew Brodie  FL – SPB

**ESA Regulatory Entomology Award:**

No nominees

**NASDA Award:**

Carol Holko  MD – EPB NPB Nomination submitted to NASDA July 30, 2008

Gray Haun  TN – SPB
Lyle Wong  HI – WPB

**APHIS Administrators Award:**

Lyle Wong  HI – WPB NPB Nomination forwarded to APHIS. Award presented at the NPB meeting in MD on August 12, 2008.

Richard Gaskalla  FL – SPB

**Nominations for PPQ Deputy Administrator’s Outstanding Achievement Award:**

Oregon State University and Oregon Department of Agriculture for the P. ramorum on–line educational program.

Maryland Department of Agriculture and Maryland Department of Natural Resources for the Emerald Ash Borer Eradication Project.
Retirement Certificates

Richard Clark – FL SPB  John O’Brien – NV WPB
Kathleen Johnson – OR WPB  Roy Reichenbach – WY WPB
Dennis Martin – RI EPB  Connie Riherd – FL SPB

Changing Positions

Bob Waltz – IN to State Chemist and Seed Commissioner
Frank Fulgham - VA to Administrator

2008 NPB Awards Committee Members

EPB – Ann Gibbs, Chair
SPB – Frank Fulgham
CPB – Tom Harrison
WPB – vacant

E. Ann Gibbs
Secretary/Treasurer's Report
Michael E. Cooper

It has been a challenging experience representing the National Plant Board as Secretary-Treasurer during 2008 and 2009. I have worked closely with the Executive Secretary, Aurelio Posadas to develop a more efficient travel voucher payment system. Travel voucher payments are a high priority and payment is usually processed either the same day or within a day or two of receiving the voucher from the Executive Secretary. We initiated travel voucher payments through the SunTrust Bank online bill payment system. This will save on postage and reduce the number of hand written checks issued, especially for those NPB members that do a lot of traveling on NPB business. The Debit Card system provides a monetary relief to the President, Past-President, and Executive Secretary who incur the most travel expenses. It does however provide a challenge to monitor. A less time consuming method to better monitor receipts and charges needs to be developed. We have initiated testing a debit/credit card reporting system through the SunTrust Bank. We hope this will be a better and easier method to monitor the NPB debit card use.

The Board of Directors’ meetings and conference calls held this year includes:

- Post Conference BOD Meeting – August 10, 2008, Solomons, MD
- BOD Meeting – November 5, 2008, San Diego, CA
- BOD Meeting – March 25 and 26, 2009, Frederick, MD
- BOD Conference Calls have been held once a month on the third Thursday of the month. These monthly calls were established this year by President Haun to discuss current issues and to share information.

The Secretary/Treasurer’s report has a total of three NPB financial reports.

The first report is the **NPB Financial Report 1: FY 2008 Final Statement**. This statement indicates that the NPB ended fiscal year 2008 (9/1/07-8/31/08) with an account balance of $84,463. It shows actual income and expenditures during the 2008 fiscal year. It also shows that we had not yet collected all funds from the prior year cooperative agreement during 2008. The Safeguarding Cooperative agreement with USDA-APHIS-PPQ began November 13, 2007 and the BRS cooperative agreement began on 9/1/07, both for a twelve month period.

The second financial report is titled **NPB Financial Report 2: FY 2009 (Actual)**. This is an actual accounting of finances through June 30, 2009 for the current fiscal year. This statement indicates the NPB received funds from cooperative agreements this year: two from prior year cooperative agreements and three cooperative agreements are currently in place: FY 2009 Safeguarding, and FY 2008 Biotechnology Regulatory Services (GE Statues and Pilot Inspections). At the end of June, there was a balance of $121,273. However, there were several outstanding travel reimbursement checks and $30,000 moved to our Money Market account which have reduced this balance. The funds moved to the Money Market account was made to repay money borrowed and moved into our checking account earlier this year.
The third financial report is titled **NPB Financial Report 3: FY 09 Budget Comparison and Proposed Budget for FY 10**. This is a comparison of the current FY 2009 estimated ending budget against the approved proposed FY 2009 budget. The third budget column is the proposed FY 2010 budget. The proposed budget includes a proposed $5.00 per hour salary increase for the Executive Secretary. This increase will be discussed and voted on by the Board of Directors.

The Executive Secretary is in the process of renewing the BRS cooperative agreement for the State BRS Pilot Inspection Project, Phase 4. The Safeguarding Cooperative Agreement renewal will be initiated during September. The final billing of the three current cooperative agreements will occur in the next fiscal year. And the final cooperative agreement payments, of course, will not be received until next fiscal year.

Respectively submitted:

Michael E. Cooper,
National Plant Board
Secretary/Treasurer
# National Plant Board Financial Report 1: FY 2008 Final Statement

**September 1, 2007 to August 31, 2008**

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September 1, 2008 to June 30, 2009

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### Income

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<td><strong>Reimbursement</strong></td>
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<td>88,054.00</td>
<td>96,220.00</td>
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<tr>
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### Expenses

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<th>Description</th>
<th>FY 2008</th>
<th>FY 2009</th>
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<th>FY 2009</th>
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<td><strong>WPB</strong></td>
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<td><strong>Dues (NAPPO)</strong></td>
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### Ending Bank Balance 06/30/09

121,273.00

* There are two BRS Cooperative Agreements (GE Statues and Pilot Inspection)
National Plant Board Financial Report 3
FY 09 Budget Comparison and Proposed Budget for FY 10

<table>
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<tr>
<th></th>
<th>FY 09 (Estimated Ending Budget)*</th>
<th>FY 09 Approved Budget</th>
<th>FY 10 Proposed Budget</th>
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<tr>
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<td>Member Dues</td>
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<td>Bank Fees</td>
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<td>Meeting Expenses</td>
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<td>BRS Pilot Inspections</td>
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<td>(9,900.00)</td>
<td>11,050.00</td>
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</table>

*Estimated ending budget at end of Fiscal Year (8/31/09)
The Nominations Committee of the 2008 National Plant Board submits the following slate of officers for nomination to the National Plant Board (NPB) leadership in 2008-2009:

**President:** Walker “Gray” Haun, Tennessee (SPB)

**Vice President:** Carl P. Schulze, New Jersey (EPB)

**Secretary / Treasurer:** Michael E. Cooper, Idaho (WPB)

The nominations were passed unanimously by the National Plant Board membership present at the 2008 NPB Annual Meeting.

Respectfully submitted by:

**2008 Nominating Committee:**
Faith Kuehn, DE - Chair
Richard Gaskalla, FL
Ken Rauscher, MI
MEMORANDUM

TO: NPB Membership

FROM: Gene Cross and Collin Wamsley, Co-Chairs
NPB Resolutions/Policy Committee

SUBJECT: Resolutions/Policy Committee Report

August 6, 2008

Gray Haun, President recently appointed a new NPB Resolutions/Policy Committee. Committee membership presently includes Geir Friisoe, MN, Collin Wamsley, MO, Ann Gibbs, ME, Gary Gibson, WV, Sancho Dickinson, OK, Lyle Wong, HI, Dan Hilburn, OR, and Gene Cross, NC, with Gray Haun, TN serving as consultant. Cross and Wamsley agreed to serve as co-chairs of the committee this year. Collin Wamsley graciously agreed to transition over as co-chair next year.

The NPB requested for this committee to review how our organization might transition from solely resolutions to a policy-based organization. The committee met by conference call on two occasions. The group determined the NPB has established several policies, including administrative guidelines, Plant Quarantine, Nursery Inspection and Certification, Noxious Weeds, and Invasive Plant and Plant Pest Species. These are currently posted on our web site. Committee members were charged with specifically reviewing these current policies. Based on this review, it was determined they were clearly out of date. A committee task for the future will be to review these policies and recommend changes to the NPB.

In regards to developing organizational policies, the committee drafted a document for review and comment by the NPB membership. Our intent is to discuss this document at our upcoming business meeting on Wednesday. For your review and consideration, I am attaching a copy of this document.

Please note the committee’s intent was to first clearly delineate the core functions of the NPB and then to identify broad policy areas of concern to the entire membership. These broad areas were captured from the resolutions generated at our regional meetings.

We look forward to discussing this document in greater detail at the meeting.

Attachment
National Plant Board Core Areas

The National Plant Board has identified core areas that will serve to foster effective and harmonized plant health programs and to function as a basis for the development of sound plant regulatory policies.

**Core Area: Plant Pest Safeguarding**-Protect agriculture, horticulture, forestry and environmental resources from the introduction, establishment, and spread of regulatory plant pests.

**Core Area: Trade Facilitation**-Facilitate safe agricultural trade and enhance market opportunities.

**Core Area: Collaboration and Communication**-Collaborate with public and private agencies on plant health and plant pest regulatory issues affecting member states.

**Core Area: Regulatory Enforcement and Compliance**-Implement and promote efficient, harmonized, and uniform plant pest prevention and regulatory compliance activities.
I. Domestic Plant Pest Regulatory Issues

A. Plant Quarantine, Nursery Inspection and Certification (Existing Policy)-The NPB has established plant quarantine, nursery inspection and certification guidelines. It is the policy of the NPB to ensure the continued effectiveness and relevance of these guidelines by creating a clear relationship between these guiding principles and regulatory plant pest issues. The guidelines include the following:
   1. Clarifying the elements of pest prevention.
   2. Establishing the objectives and fostering an understanding of plant quarantine and nursery regulatory programs in the United States.
   3. Identifying the purposes and uses of enforcement mechanisms.
   4. Facilitating consistency of interpretation and application across organizational lines and over time.
   5. Serving as a framework for policy and law revisions that appear desirable on the basis of experience.

B. Noxious Weeds (Existing Policy)-It is the policy of the NPB to foster development of a federal noxious weed regulation that addresses pest risk, invasiveness and distribution. Accordingly, a federal noxious weed regulation should:
   1. Set forth the criteria that shall be used by the USDA in determining the invasiveness of any plant species proposed for import, intercepted in quarantine shipments, or detected within the United States.
   2. Specify that invasive weed pests known not to occur in the United States are federal noxious weeds and prohibited entry.
   3. Specify that invasive weed pests of limited distribution, or of wide but not general distribution, are federal domestic noxious weeds and interstate movement is restricted.
   4. Provide for the approval of state pest prevention, suppression or control programs for invasive weed pests that are known not to occur in an area that would be harmed by introduction, colonization and establishment.

C. Invasive Plant and Plant Pest Species (Existing Policy)-The policy of the NPB is to foster and support federal, state and local government, private industry, private organization, and private citizen collaboration and cooperation to:
   1. Prevent the harm that serious, non-native, invasive plant and plant pest species can cause to the nation’s agriculture, environment, and economy.
   2. Ensure that pest prevention and suppression decisions are risk-based.
   3. Ensure that pest risk mitigation strategies that are adopted will provide an acceptable level of agricultural, environmental and economic protection consistent with established global, national, regional, and state standards.

It is the NPB’s policy to support development of a non-native, invasive plant and plant pest species management plan that includes the following elements:
   1. Risk analysis
   2. Survey, detection and exclusion at ports of entry and the interior of the country.
   3. Accurate and timely diagnostics.
   4. Distribution survey for each discovery of an incipient infestation.
   5. Eradication of incipient infestations when feasible.
   6. Scientific support through research and development of new detection, exclusion, diagnostic, and eradication methods.
   7. Public outreach.
8. Clear organizational roles, responsibilities, and linkages. It is the NPB position that management of non-native, invasive plant and pest species, that cannot be eradicated and are causing serious harm to the nation’s agriculture, environment, and economy, should be aggressively pursued through the appropriate jurisdictional federal agency, or agencies, and state cooperators. Research to find new techniques and tools to more effectively deal with these species should be a strong component of these management efforts.

D. Core Maintenance or Increase in Funding for Plant Pest Programs-(New Policy)-
The NPB supports maintaining or increasing funding for the following regulatory plant pests or related initiatives:

1. Golden Nematode (USDA, APHIS, PPQ)
2. Plum Pox Virus (USDA, APHIS, PPQ)
3. Imported Fire Ant (USDA, APHIS, PPQ)
4. Gypsy Moth (USDA, APHIS, PPQ)
5. Contingency Fund (USDA, APHIS, PPQ)
6. Pest Detection (USDA, APHIS, PPQ)
7. Emerging Plant Pests (USDA, APHIS, PPQ)
   a. Miscellaneous pests
   b. Asian Longhorned Beetle
   c. Emerald Ash Borer
8. Citrus Health Response Initiatives (USDA, APHIS, PPQ)
9. Gypsy Moth Slow the Spread (USDA, APHIS, FS)
10. Research in Systematics and Taxonomy
11. Funding for honey bee pests and pathogens, including *Tropilaelaps clareae*, virus complexes, varroa species and their variants and other unknown organisms capable of adversely affecting honey bee health.

E. Comprehensive Review of the *Phytophthora ramorum* Program -(New Policy)-The NPB supports convening a meeting of the *Phytophthora ramorum* working group and other interested stakeholders for the purpose of conducting a comprehensive review. A product of the review would be to improve current guidelines and procedures necessary to protect areas of the United States that are currently free of *Phytophthora ramorum*.

II. Foreign Plant Pest Regulatory Issues

A. Honey Bee Imports (New Policy)-Action is needed to safeguard the United States’ beekeeping industry and pollinator dependent agriculture by actively sampling, inspecting and quarantining all life stages of honey bees for pests, predators, parasites, and pathogens before allowing entry into the United States. The NPB supports the development of a report that includes a risk evaluation of this issue, including resource needs and a corresponding risk mitigation program to address this issue.

III. Pest Management Strategies

A. Emerald Ash Borer Slow the Spread Strategy (New Policy)-The NPB supports pilot project that might employ slow the spread techniques critical in containing the pest population, especially along the leading edge of the infestation. Strategies would include sink trees, chemical treatments, phloem reduction and host reduction in order to significantly reduce population spread.

B. National Firewood Educational Policy (New Policy)-The NPB supports the joint development of a national firewood educational policy. It is anticipated this policy would support public educational efforts and promote the uniform and harmonized interstate movement of pest-free firewood.
IV. Beneficial Insects

A. National Honey Bee Pest Identification (New Policy) - The NPB supports the establishment of quick and immediate techniques for the identification of honey bee pests and pathogens in both the field and the laboratory such that emergency management needs might be met.

B. National Honey Bee Pest Survey (New Policy) - The NPB supports the implementation of surveys for *Tropilaelaps clareae*, virus complexes, varroa species and their variants along with other unknown organisms capable of adversely affecting honey bee health. Such surveys should utilize current infrastructure that exists among cooperating state agencies in order to collect and prep samples for USDA analysis.

V. Phytosanitary Certification Issues

A. Phytosanitary Fee Certification by States (New Policy) -- The NPB finds that a federally mandated certificate fee may well indeed conflict with individual state statues and regulations. As such, collection of such fees by the state on behalf of the federal agency is an unfunded mandate that requires states to perform additional activities without compensation. The NPB strongly recommends the development of a fee structure to compensate states that may collect fees on behalf of the agency.

VI. NPB Administrative Policies

A. Formation and Issuance of Policy (Existing Policy) - The purpose of National Plant Board (NPB) policy formulation and issuance is to:

1. Assign responsibility for carrying out the principles and practices of the NPB's constitution and bylaws.
2. Provide a basis for development of procedural guidelines for the NPB's organizational, personnel and financial affairs.
3. Bring about an understanding of international, federal, state and local pest prevention and plant health issues and programs.
4. Establish guidelines for international, federal, state and local pest prevention and plant health program operations.
5. Provide recognized authority, consistent with applicable laws, under which action is to be taken and to minimize the possibility of unauthorized action.
6. Facilitate decisions and promote consistency of interpretation and application of laws, regulations, policies, guidelines, and principles across organizational lines and over time.
7. Provide a record to guide future policy formulation and issuance and serve as a framework for policy revisions that appear to be desirable on the basis of experience.

The key elements of NPB policy formulation and issuance are as follows:

Formation of a standing NPB Policy Committee consisting of two representatives of each of the four regional plant boards with responsibility for ensuring compliance with the requirements of this policy statement, ongoing review of existing policy, and drafting, or soliciting drafts of, new policies.
1. Collaboration with the National Association of State Departments of Agriculture (NASDA) to:
   a. Help ensure inter-organizational policy consistency.
   b. Provide input to NASDA policy-making relative to plant pest prevention and plant health issues, programs and trade.

2. Solicitation of input from other interested and affected parties prior to the issuance of new or revised policy.

   The Policy Committee shall, in advance of official adoption, develop an orderly means of determining and considering, fairly and impartially, the views of organizations or persons who must apply, or who will be affected by, a particular NPB policy.

   In developing the means for obtaining and considering the views of interested and affected parties, the Policy Committee should consider the following:
   a. Appropriate organizations, individuals, or special consultative groups to be tapped for suggestions and opinions and whether they adequately represent those interested and affected.
   b. The methods to be used to solicit suggestions and opinions such as personal contacts, conference calls, questionnaires, or requests for written comments.
   c. Periodic evaluation of the effectiveness of the methods used for contacting interested and affected parties.

3. Ensuring consistency with applicable laws, regulations, other established relevant policies, and the rules (constitution and bylaws) that govern the NPB.

   In considering this key element of NPB policy formulation and issuance, the Policy Committee should evaluate the degree to which policies:
   a. Are built around and related to the laws, regulations, etc. that are imposed by higher or outside authority.
   b. Possess sufficient content to minimize the need for consulting other documents or applicable laws, regulations, etc.

4. Formulation, as needed, of appropriate procedures and instructions for implementing NPB policies, for submission to the officers and Board of Directors for approval and issuance to the membership.

   To the extent that prescribed procedures or other detailed instructions are necessary for the uniform and consistent application of NPB policies, the Policy Committee shall ensure that these procedures or instructions truly do facilitate the application of relevant policy by making certain that they are:
   a. Easily located and used by being conveniently keyed, cross-referenced, or otherwise linked-up with relevant policy statements.
b. Simple, but complete and flexible enough to permit full and effective application consistent with frequency of use, the number of persons or entities affected, and the volume of activity involved.

5. Publication of policies:
   a. Policies shall be issued and maintained in a simple and orderly manner so that they are easy to find and use.
   b. Approved policy statements shall be made available promptly to all NPB members and other interested and affected parties.

B. Travel Reimbursement Policy (Existing Policy)- From time to time it is advantageous to invite special speakers to the National Plant Board (NPB) annual meetings in order to properly address certain topics. Occasionally it might be necessary that the NPB reimburse these invited special speakers for expenses incurred. Also, other situations may arise when individuals may be reimbursed for travel costs incurred by the NPB. The following shall be guidelines for reimbursement of such expenses:

The following shall be guidelines for reimbursement of such expenses:

1. If the speaker would not normally be eligible for reimbursement from the agency or organization which he or she represents.
2. If the speaker's expenses cannot be covered by funds provided by another agency or organization.
3. The NPB budget must be in such condition that reimbursement can be provided without jeopardizing normal cash flow.
4. Reimbursement for expenses must be approved by the NPB Executive Committee prior to the finalization of the agenda.
5. Receipts for expenses incurred should include air travel receipts, motel receipts, and any other receipt for individual expenses over $20.00. Meals, taxi, etc. need not be documented with receipts when under $20.00.
6. All documentation for reimbursement should be sent directly to the NPB Secretary-Treasurer as soon as possible after the annual meeting.
7. Travel expenses for the NPB President may be paid by the NPB when the President's state cannot or will not cover expenses. Such reimbursement shall comply with paragraphs 3, 5 and 6 above.
8. Travel expenses for NPB members who travel at the request of or in lieu of the NPB President shall be paid by the NPB when the members' state cannot or will not cover expenses. Such reimbursement shall comply with paragraphs 3, 5 and 6 above.

C. Nominees for Awards Policy (Existing Policy)- Each year each regional plant board may nominate a National Plant Board (NPB) member for the National Association of State Departments of Agriculture (NASDA) Honor Award and the American Association of Nurserymen sponsored Entomological Society of America (ESA) Distinguished
Achievement Award in Regulatory Entomology. An information package in support of each regional board's nominee is reviewed by the NPB Executive Committee and the NPB's nominees are selected.

The following guidelines shall be followed regarding this process:

1. The NPB President shall provide guidelines for each award to each regional plant board chairman approximately 30 days prior to the regional plant board's annual meeting.

2. Each regional plant board may nominate a NPB member for each award.

3. The regional plant board chairman or his designee(s) shall be responsible for providing personal data packages in support of the regional board's nominee to the NPB President on or before June 1.

4. The NPB President shall duplicate the data packages and submit them to the NPB Executive Committee by June 7.

5. Each NPB Executive Committee member shall review the data packages and submit a recommendation to the NPB President by June 21.

6. The NPB President shall tally the recommendations and submit the NPB's nominees to the appropriate agency (ESA, NASDA) for further consideration.

7. In the event that the NPB President is a regional plant board nominee paragraphs 4 and 5 shall be handled by the NPB Vice President.

8. The NPB's nominees shall be announced during the NPB annual meeting.
Resolution No. 1

APPRECIATION TO THE MARYLAND DEPARTMENT OF AGRICULTURE AND USDA, APHIS, PPQ

The National Plant Board meeting, held on August 10-14, 2008 in Solomons, Maryland, was wonderfully hosted, organized and implemented by the Maryland Department of Agriculture. The Plant Protection and Weed Management staff was exceedingly accommodating, professional, and hospitable. All staff significantly contributed to the productivity and success of the overall meeting.

RESOLVED, by the membership of the National Plant Board at its annual business meeting in Solomons, Maryland on Wednesday, August 13, 2008 that we sincerely thank Carol Holko, Darlene Hallett, Jaime Tsambikos, Dick Bean, Gaye Williams, Kim Rice, Shelley Hicks, Heather Brown, Rose Buckner, Donna Crouch, Mark Taylor, Bob Trumbule, and Noreen Eberly for their outstanding work in the preparation and implementation of this meeting.

BE IT FURTHER RESOLVED, by the membership of the National Plant Board that we also sincerely thank Matt Travis and Theresa Rice, USDA, APHIS, PPQ for their assistance with meeting coordination and registration.

Motion to Adopt: Gene Cross, Co-chair, NPB Resolutions/Policy Committee, NC
Seconded by: Ken Rauscher, MI

DISTRIBUTION:
Maryland Department of Agriculture (MDA) Staff
Roger Richardson, Secretary, MDA
Earl “Buddy” Hance, Deputy Secretary, MDA
Gray Haun, President, NPB
Regional Plant Board Presidents
Rebecca Bech, Deputy Administrator, USDA, APHIS, PPQ
Vic Harabin, Eastern Regional Director, USDA, APHIS, PPQ
Phil Garcia, Western Regional Director, USDA, APHIS, PPQ
Resolution No. 2

APPRECIATION TO THE 2008 NATIONAL PLANT BOARD SPONSORS AND HOTEL STAFF

The National Plant Board meeting, held on August 10-14, 2008 in Solomons, Maryland, was truly an enjoyable and productive experience. This was due, in no small part, to the generous contributions of our meeting sponsors, contributors, and host hotel staff.

RESOLVED, by the membership of the National Plant Board, at its annual business meeting in Solomons, Maryland on Wednesday, August 13, 2008, that we sincerely thank the meeting’s sponsors for their generous support of the 2008 meeting. The following sponsors generously supported our meeting this year: American Nursery and Landscape Association, Maryland Nursery and Landscape Association, McCormick & Company, Inc., Maryland Greenhouse Growers Association, Pioneer Hi-Bred International, Inc., and Grand Brands, Inc. Additionally, we sincerely thank Katie Robinson, David Sarkissian, and Frank Baines of the Holiday Inn Select, Solomons for their outstanding service.

Motion to adopt: Gene Cross, Co-chair, NPB Resolutions/Policy Committee, NC
Seconded by: Ann Gibbs, ME

DISTRIBUTION:
Craig Regelbrugge, ANLA
Vanessa Finney, Maryland Nursery and Landscape Association
McCormick & Company, Inc.
Hank Doong, Maryland Greenhouse Growers Association
John Stevens, Pioneer Hi-Bred International, Inc.
Grand Brands, Inc.
Katie Robinson, David Sarkissian, and Frank Baines, Holiday Inn Select
Gray Haun, President, NPB
Regional Plant Board Presidents
Rebecca Bech, Deputy Administrator, USDA, APHIS, PPQ
Vic Harabin, Eastern Regional Director, USDA, APHIS, PPQ
Phil Garcia, Western Regional Director, USDA, APHIS, PPQ
Comprehensive Review of the 
*Phytophthora ramorum* Program

Contact: Gray Haun, National Plant Board President

Background and Status

Since 1995, *Phytophthora ramorum*, the causal agent of sudden oak death, has been a plant pathogen of regulatory significance. Causing oak mortality in coastal California, Oregon, and Washington, the host range and number of nurseries and garden centers found to be positive continues to expand. The regulated hosts and plants associated with *Phytophthora ramorum* now include 117 species, with five of those encompassing the entire genus. Under the leadership of USDA, APHIS, PPQ, cooperators have jointly responded to this pest on a national level. Despite an ongoing and intense effort to regulate nursery stock and other articles from known infested areas in California, Oregon, and Washington, infected nursery stock continues to be shipped to other regions of the United States.

The USDA, APHIS, PPQ, in joint cooperation with the National Plant Board, established a working group in 2005 for the sole purpose of providing program feedback as related to the regulatory process. Additionally, the National Plant Board provided a position paper detailing its concerns related to the potential impacts of *Phytophthora ramorum* on areas presently free of this pest. Current research related to this pest continues and most recent literature has documented that *Phytophthora ramorum* can be present in potting media of asymptomatic non-host plants.

National Plant Board-Policy Directives

The National Plant Board fully supports the ongoing review and evaluation of current research relevant to pathways that potentially permit this pathogen to spread via the movement of nursery stock and other regulated articles. Concerted efforts must now focus on closing known existing pathways and continuing to identify and address other potential pathways that continue to contribute to the spread of this disease.

The National Plant Board fully supports convening an expert panel for the purpose of conducting a comprehensive *Phytophthora ramorum* Program review. This panel, as part of their review and assessment process, would develop recommendations to improve the current policies and procedures necessary to protect areas of the United States that are currently free of *Phytophthora ramorum*. The results of the comprehensive review are expected to be completed by February 1, 2009 and made available directly to the USDA, APHIS, PPQ and the National Plant Board.
Statement Regarding Guidelines on Surveillance and Phytosanitary Actions for the Potato Cyst Nematode (PCN)

Contact: Gray Haun, National Plant Board President

Background and Status

On April 19, 2006, the USDA, in cooperation with the Idaho State Department of Agriculture, confirmed the detection of the pale cyst nematode *Globodera pallida* (PCN) in a soil sample originating from a potato processing facility in Idaho. This confirmation represented the first detection of PCN in the United States. In North America, potato cyst nematodes *Globodera pallida* and *G. rostochensis* have been detected in Alberta, British Columbia, Quebec, Newfoundland, Canada and in the state of New York in the U.S. Following the initial detection in Idaho, seven additional fields (approximately 1,100 acres total) all within one mile of each other have been found to be infested. All of these fields were in commercial potato production and no detections have been made from an Idaho seed production field. Following the April 2006 detection, and as of October 2008, more than 150,000 Idaho samples have been processed with no additional detections since November 2007.

In response to these detections in the U.S. and Canada, a national survey for PCNs was developed and implemented for seed potatoes. Additionally, there has been an overall effort to harmonize trade requirements and guidelines for import/export of potatoes with Canada. The current operational guidelines, as officially approved, include a 1.1 pound per acre sampling rate. As part of ongoing general discussions, the PCN International Science Panel was requested to review several related critical issues, including the sampling rate for PCN. Based on the International Science Panel’s review, it has been determined the 1.1 pound per acre sample rate is inadequate and places the U.S. potato industry at risk for importation of PCN or other significant nematodes.

National Plant Board-Policy Statement

The National Plant Board fully supports the recent review and evaluation of the PCN International Science Panel related to sampling rate for PCN. As such, the NPB recommends that USDA, APHIS, PPQ fully adopt the 5 pound per acre sampling rate and take those actions necessary to assist states in shifting over to this sampling rate. The NPB also recommends that USDA, APHIS, PPQ encourage Canada, as part of ongoing trade discussions, to move to the 5 pound per acre sampling rate.
The Honorable Bruce Knight
Under Secretary for Marketing and Regulatory Programs
United States Department of Agriculture
1400 Independence Ave. S.W.
Washington, D.C. 20250

Dear Under Secretary Knight:

The National Plant Board is a non-profit organization made up of plant pest regulatory representatives from each of the states and the Commonwealth of Puerto Rico. The purposes of the National Plant Board are to foster effective and harmonized plant health programs, collaborate and communicate with both public and private agencies regarding the implementation of plant health and plant pest regulatory issues, and to protect agriculture, horticulture, forestry, and the environment on state, national, and international levels from the introduction and spread of plant pests.

On behalf of the National Plant Board, I am writing to share our concerns with the current guidelines on surveillance and phytosanitary actions for both of the Potato Cyst Nematodes (PCN), *Globodera rostochiensis* and *Globodera pallida*. The National Plant Board fully supports the recent review and evaluation of the PCN International Science Panel related to the sampling rate for potato cyst nematodes. As such, the NPB recommends that USDA, APHIS, PPQ fully adopt the five pound per acre sampling rate and take immediate actions necessary to assist states in shifting over to this sampling rate. It is further suggested that USDA, APHIS, PPQ, as part of ongoing trade discussions, encourage Canada to move to the five pound per acre sampling rate and to develop the infrastructure necessary to support the timely processing of samples as conducted in the U.S. It is anticipated that incorporating this change will ensure the guidelines remain on a strong science-based foundation as required by Section 411 of the Federal Plant Protection Act (7 USC 7711).

For some time, the National Plant Board has been concerned that Canadian actions and program activities continue to place the U.S. potato industry at risk for the introduction of potato cyst nematodes. Based on the current understanding of the National Plant Board, the Canadian Food Inspection Agency’s (CFIA) program response in this area does not clearly reflect a full understanding of the delimitation and containment components necessary to prevent the spread of the PCN complex from infested areas of Canada into the United States. The National Plant Board does indeed appreciate USDA’s recent action restricting the importation of seed potatoes from specific Canadian Providences and firmly supports your agency’s decision to prohibit Alberta seed shipments until delimiting field surveys are completed.

I sincerely appreciate the opportunity to share the concerns of the National Plant Board in regards to this important issue. If the National Plant Board membership or I can provide additional information, please do not hesitate to let me know.

Sincerely,

Gray Haun
President

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c:  Cindy Smith  
    Rebecca Bech
President Gray Haun (TN) called the meeting to order at 2:00 p.m. Vice President Carl Schulze (NJ), Secretary/Treasurer Mike Cooper (ID), Executive Secretary Aurelio Posadas and the following Board of Directors (BOD) were present:

Bob Dahl, WI (for G. Friisoe, MN)  Gene Cross, NC  Robin Pruisner, IA
Ann Gibbs, ME  Gary Gibson, WV  Clair Allen, UT
Shashank. Nilakhe, TX  Lyle Wong, HI

Absent: Ken Rauscher MI

Agenda Item:

1. **Roll Call**: Mike Cooper, Secretary Treasurer took roll and 12 members were present, as listed above.

2. **Introductions – Old & New Members**: President Gray Haun welcomed and introduced new members Lyle Wong, HI and Bob Dahl, WI (for G. Friisoe). Gray reviewed the monthly NPB conference calls and upcoming meetings for the BOD.

   The **NPB/PPQ Management Team** Conference calls are held every 1st and 3rd Thursday of the month. This call is specifically with the NPB Executive Committee (NPB President, Vice President, Secretary-Treasurer, Past President and Executive Secretary) and the USDA-APHIS-PPQ Management Team. Others can be invited to discuss specific topics. Agenda topics are requested by e-mail about a week from each conference call. BOD members will receive an e-mail request, from the Executive Secretary, for agenda items from them and/or their membership. Regional presidents are responsible for requesting topics from their members for this call.

   The **NPB Board of Directors** has a monthly call on the 2nd Thursday of each month. The board was reminded that they are representatives of the regional members and need to stay in contact with them. Agenda topics are requested by e-mail about a week from each conference call. BOD members will receive an e-mail request, from the Executive Secretary, for agenda items from them and/or their membership.

   Gray informed the board of two standing **NPB/PPQ Joint Meetings** held in the spring and fall of the year. The next one is scheduled for November 4-6 at San Diego, Calif. During these meetings the board takes the opportunity to hold a half day BOD Meeting. The spring meeting is generally held in the Riverdale area which gives the board an opportunity to also meet with USDA, APHIS, Biotechnology and Regulatory Services, if needed.
The **North American Plant Protection Organization (NAPPO)**

**Meeting** is attended by the NPB BOD. PPQ provides the funds to attend this meeting each year. The meeting location alternates with the NAPPO member countries which are the United States, Mexico, and Canada. This year's meeting will be in Guadalajara, Mexico. PPQ allows eight members and the Executive Secretary to attend the out of country meetings. The entire board is allowed to attend the United States meeting.

3. **Cooperative Agreements:** The Executive Secretary briefed the board on the current NPB cooperative agreements. The NPB has cooperative agreements with USDA-APHIS-PPQ and BRS. We are currently in discussions for next fiscal years cooperative agreements with PPQ and BRS again.

4. **Meeting Debrief:** The board discussed this year's meeting. Points discussed and agreed to were: 1) Send/mail any handouts before the meeting. 2) We would like to request Tom Scott’s assistance for next year's meeting. 3) We need to follow up on the action points for the firewood panel. 4) We need to develop a mailing list for the meeting – Executive Secretary and Carol Holko. 5) We discussed comp’ing registration for speakers or panel members. Decided as a general rule not to comp at all.

5. **Biocontrol Issue:** Board discussed this issue in terms of it needs to be a mainstream program. As more often than not, we wind up in a biocontrol program with new pest introductions. The board agreed to send a request to PPQ to look at the possibility of a Biocontrol Facility.

6. **Fipronil Issue:** President Gray brought this issue up and the board agreed to write a NPB support letter for a Fipronil 24c registration in the State of Tennessee. Gray will be preparing the letter.

7. **Thursday NPB/PPQ Day Travel:** The Executive Secretary discussed this issue. The board agreed that the Executive Secretary would draft a travel voucher for Thursday and provide it to the membership.

8. **BRS Pilot Inspection Project Update:** President Gray informed the board that the NPB and BRS were trying to expand the number of states participating in the Pilot inspection Project. The states of Florida, Connecticut, New York, Wisconsin and Tennessee are showing an interest to participate in next year's project.

**Meeting Adjourned at 4:50 p.m.**
ACKNOWLEDGEMENTS

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We specifically want to thank the following individuals:

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**USDA, APHIS, PPQ**
Matt Travis,
Paula Henstridge,
Tom Scott, and
Doug Codner.

**Eastern Plant Board**
Ann Gibbs and Bob Mungari

Aurelio Posadas
National Plant Board
Executive Secretary