

<b>Main Topic:</b>	Export Certification Workgroup – Meeting
<b>Date:</b>	Wednesday, May 9, 2018
<b>Time:</b>	2:30 - 4:30 PM Eastern
<b>Facilitator:</b>	Maggie Smither
<b>Scribe:</b>	Julie Clapp
<b>Location:</b>	Teleconference Access: 888-844-9904; Code: 3774032

**Meeting Invitees:**

<b>Name</b>	<b>Contact Information</b>	<b>Present</b>
<b>National Plant Board</b>		
Ann Gibbs, President	ann.gibbs@maine.gov	-
John Caravetta, Vice President	jcaravetta@azda.gov	-
Aurelio Posadas, Executive Secretary	aureliop@elkgrove.net	-
Julie Van Meter, Secretary - Treasurer	Julie.vanmeter@nebraska.gov	X
Brad White, Western	BWhite@agr.wa.gov	-
Carl Harper, Southern	carl.harper@uky.edu	X
Mike Bryan, Central	bryanm@michigan.gov	X
Sarah Scally, Eastern	Sarah.H.Scally@maine.gov	X
<b>CACASA</b>		
Marilyn Kinoshita, Tulare County	mkinoshi@co.tulare.ca.us	-
Christopher Greer (Alt)		X
<b>State Department of Agriculture</b>		
Charles Elhard, North Dakota Dept. of Agriculture	celhard@nd.gov	X
<b>PPQ Field Operations</b>		
Clint McFarland, Associate Director for North East	Clint.D.Mcfarland@aphis.usda.gov	-
Gwen Servies, National Operations Manager	Gwen.A.Servies@aphis.usda.gov	-
Laney Campbell, National Operations Manager	Laney.E.Campbell@aphis.usda.gov	X
Bob Bishop, National Operations Manager	Robert.M.Bishop@aphis.usda.gov	-
Wendy Beltz, Field Operations Director	Wendolyn.Beltz@aphis.usda.gov	-
Katherine Hough, Associate Executive Director	Katherine.P.Hough@aphis.usda.gov	-
<b>PPQ Policy Management / Trade</b>		
Ingrid Watson, PIM Deputy Director	Ingrid.E.Watson@aphis.usda.gov	-
Jill Wallace, PIM Deputy Director	Jill.Wallace@aphis.usda.gov	-
Export Services Staff (AD, CD, SN, JC, MS)	ppqexportservices@aphis.usda.gov	X

Agenda:

Topic	Lead
<p data-bbox="198 178 331 212"><b>PCIT/PExD</b></p> <ul data-bbox="215 254 493 281" style="list-style-type: none"><li data-bbox="215 254 493 281">• PCIT/PExD Updates</li></ul> <p data-bbox="263 323 800 350">PCIT 8.4 was released in March and included:</p> <ul data-bbox="263 396 1203 640" style="list-style-type: none"><li data-bbox="263 396 1203 459">• Updated Manage Processed Application functionality for WA and NV State Certificate replacement.</li><li data-bbox="263 470 1203 533">• Updated AE Replacement request processing wizard to maintain the original certificate issue date.</li><li data-bbox="263 543 1203 571">• Updated Certificate Adjustment screen to display country(ies) of transit.</li><li data-bbox="263 581 1203 640">• Updated the Split confirmation screen to display the correct certificate details.</li></ul> <p data-bbox="263 686 1252 714">PCIT Release Notes are available under the What's New tab on the PCIT home page</p> <ul data-bbox="263 760 1338 1104" style="list-style-type: none"><li data-bbox="263 760 1338 787"><i>• Updated NNC/Held Shipment comments to accept up to 500 characters.</i></li><li data-bbox="263 798 1338 861"><i>• Updated Manage Processed Application functionality to handle Washington and Nevada State Certificate replacement.</i></li><li data-bbox="263 871 1338 934"><i>• Updated AE Replacement request processing wizard to maintain the original certificate issue date.</i></li><li data-bbox="263 945 1338 972"><i>• Updated Certificate Adjustment screen to display the country(ies) of transit added.</i></li><li data-bbox="263 982 1338 1010"><i>• Updated the Split confirmation screen to display the correct certificate details.</i></li><li data-bbox="263 1020 1338 1047"><i>• Removed 'Administrator Access' section from the eLearning page.</i></li><li data-bbox="263 1058 1338 1104"><i>• Updated reference data cache setting and created a new feature to enable PCIT Admin to reset reference data cache.</i></li></ul> <p data-bbox="263 1150 1317 1213"><i>ES is in the process of completing and approving the next version of PCIT (PCIT 8.5). Some are internal changes that won't be seen by end users.</i></p> <p data-bbox="263 1260 748 1287"><i>The changes will include (among others):</i></p> <ul data-bbox="263 1297 1338 1503" style="list-style-type: none"><li data-bbox="263 1297 1338 1325"><i>• How to input commodity details. All of the information will be on the same page</i></li><li data-bbox="263 1335 1338 1430"><i>• Working on migrating all the canned reports to a separate server. In the future, all the reports (except those that are fee related) will be one day behind due to a synching of the database nightly.</i></li><li data-bbox="263 1440 1338 1467"><i>• Changes to electronic certification</i></li><li data-bbox="263 1478 1338 1503"><i>• Change of Oregon state phyto</i></li></ul> <ul data-bbox="215 1549 500 1577" style="list-style-type: none"><li data-bbox="215 1549 500 1577">• Electronic Exchange</li></ul> <p data-bbox="263 1623 1073 1650">APHIS aids Japan in efforts to participate in the IPPC ePhyto solution</p> <p data-bbox="263 1696 1227 1724"><i>The IPPC pilot project regarding the hub has ended and an evaluation has started.</i></p> <p data-bbox="263 1770 1333 1864"><i>Argentina and the US are now exchanging every cert through hub. We expect to be doing the same with New Zealand and Australia by the end of May 2018. The Republic of Korea will likely be the next country we exchange with.</i></p> <p data-bbox="263 1911 1321 2037"><i>Late this summer, the Generic ePhyto National System (GeNS) is expected to rollout for piloting with Ghana, Samoa, and Sri Lanka as the piloting countries. GeNS is a web-based system to allow countries WITHOUT their own systems to produce, send and receive ePhytos in the XML format and exchanged via the Hub.</i></p>	<p data-bbox="1344 254 1523 281">Export Services</p>

<p><i>ES is trying to identify industry groups that have a US and foreign counterpart so we can go through some case studies of eventually eliminating the paper phyto down the road.</i></p> <ul style="list-style-type: none"> <li>• PCIT Signature Image Use</li> </ul> <p><b>Reminder to ACOs-</b> Submit signature images for use with PCIT if desired; the use of signature images is voluntary.</p> <p>The following link provides the document needed to submit a physical signature to be converted to a signature image in PCIT:  <a href="http://www.aphis.usda.gov/import_export/plants/manuals/domestic/downloads/PCIT_signature_image_form.pdf">http://www.aphis.usda.gov/import_export/plants/manuals/domestic/downloads/PCIT_signature_image_form.pdf</a></p> <p>Completed forms may be sent by mail to Export Services at:          USDA, Plant Health Programs – Export Services 4700 River Road, Unit 131. Riverdale, MD 20737</p>	
<p><b>Did You Know?</b></p> <p>Commodity Search Tips</p> <p>You can use wildcards (*) to help you search. If you want to find every combination of a commodity, enter the * before and after your text. E.g., The search results for the Common Name *apple* will include every commodity with the word “apple” in it.</p>	<p>Export Services (Allen)</p>
<p><b>Phytosanitary Certificates, Use of “Other” Fields</b></p> <p>The selection of “other” on drop down lists in PCIT can complicate PCIT reporting efforts. ES strives to capture entries cited in “other” fields for incorporation into the dropdown selection lists. ES encourages users not to use “other” if possible. Requests to ES for additional entries to dropdown lists must not reference quality, condition, trade names, or commercial terms.</p> <p><i>We are working to get rid of the other dropdowns whenever possible to facilitate our reporting. Every time we run a report and the fields are being used incorrectly, we’re reporting the officers to ECS for follow-up. One of the reasons they use it is because they can’t find the commodities with the search function. See “Did You Know” above.</i></p>	<p>Allen Dawson</p>
<p><b>Grain Commodity Issues</b></p> <ul style="list-style-type: none"> <li>• FGIS (Federal Grain Inspection Service)</li> </ul>	<p>Export Services</p>

<p>All states must do a survey to compile a list of exporters of grains that do not use FGIS inspection (name, commodity and country destination)</p> <p><i>Send company name, commodity and country destination to <a href="mailto:ppqexportservices@aphis.usda.gov">ppqexportservices@aphis.usda.gov</a></i></p>	
<p><b>Export Program Manual (XPM) update review</b></p> <p>Updates to sections of the XPM are available for review and comment.</p> <ul style="list-style-type: none"> <li>• File 1: introduction-draft3 – Changes that have been made to the Introduction section of the XPM</li> <li>• File 2: policy-draft4 – Changes that have been made to the Policy section of the XPM</li> <li>• File 3: XPM current version 04-17-2018 – This file contains the current versions of the introduction and policy section that appear in the XPM now. This section contains no edits, but is provided as a resource to help compare the updated introduction and policy sections to what is currently in the XPM.</li> </ul> <p>The Files are available as PDF attachments to the ECW meeting invitation and in an email sent from Michael Perry on 4/17/18.</p> <p>Provide any last minute comments by May 11 to the Export Services Staff at: <a href="mailto:ppqexportservices@aphis.usda.gov">ppqexportservices@aphis.usda.gov</a></p> <p><i>Julie VanMeter noted that the word “inspector” in the Purpose section of File 1 should be changed to “regulatory official”</i></p>	Export Services
<p><b>Open Discussion</b></p> <ul style="list-style-type: none"> <li>• Upcoming/Past Meetings <ul style="list-style-type: none"> <li>Western Plant Board 2018 Annual Meeting, May 14-17, 2018</li> <li>Annual National Plant Board 2018 Annual Meeting August 12-16</li> </ul> </li> <li>• PIM Bilateral Meeting Plans are located <a href="#">HERE</a> <ul style="list-style-type: none"> <li>May 14 to 18, 2018: Indonesia Bilateral</li> <li>May 16 to 17, 2018: European Union Bilateral</li> <li>August 27, 2018: Korea Bilateral</li> </ul> </li> <li>• Staff Changes/Announcements <ul style="list-style-type: none"> <li>Phytosanitary Issues Management (PIM) Chief of Staff is now Sarah Hieskill (<a href="mailto:Sarah.R.Hieskill@aphis.usda.gov">Sarah.R.Hieskill@aphis.usda.gov</a>)</li> </ul> </li> <li>• Ideas for agenda topics for next ECW <ul style="list-style-type: none"> <li>• <i>HKG/CHN/VNM export issue. Any official word?</i></li> </ul> <p><i>Laney said something was sent to Field Ops about certifying wood. If you know it’s going to China, it either has to be fumigated or bark free. You need to make sure the paperwork for shipments going to Hong Kong don’t mention China anywhere. China is cleaning things up and the back door from Hong Kong is closing.</i></p> </li> <li>• Other discussion</li> </ul>	All

<ul style="list-style-type: none"> <li>• <i>Pest Free Areas and Pest Free Places of Production</i></li> </ul> <p><i>ES is trying to create a template that will help states be consistent with other states in recognizing PFA/PFPPS.</i></p> <ul style="list-style-type: none"> <li>• <i>Problems at the Canadian border with paperwork being scrutinized and held up? Christian noted a lot of our Canadian imports have phytos that say “see invoice” and CBP officials have no way of knowing that the invoice matches the shipment. We’ve been encouraging CFIA to list the commodities on the PC like the US does.</i></li> </ul>	
<p><b>Next ECW Meeting</b></p> <p>We need to cancel or reschedule, August 15, due to the 92nd Annual National Plant Board 2018 Annual Meeting scheduled August 12-16.</p> <p><i>The next ECW meeting has been scheduled for August 8, 2018.</i></p> <p>Future ECW Meetings: November 14, 2018 2:30-4:30 PM Eastern</p> <p><b>If you can’t make the calls, please arrange for an alternate to represent your area.</b></p>	<p>All</p>